

# U.S.S. MAXIMILLIAN SCIENCE FICTION FAN ORGANIZATION

EST. 1992

## REVISED REGULATIONS, BY-LAWS, AND GUIDELINES

# 2005

EFFECTIVE JANUARY 1, 2005  
EDITION GAD-1.0

SUPERCEDES 2000

APPROVED: \_\_\_\_\_

Gregory A. Dunn, Inspector General

## CHAPTER 1

# GENERAL

### §1.1. NAME OF THE ORGANIZATION.

- (A) On December 5, 1992, per majority vote of the membership at the time, the name of this Organization shall be United Space Ship Maximillian (hereinafter called "Maximillian", the "starship", or the "Organization.")
- (B) Effective May 24, 1997, the fictional aspects of this Organization will be based upon the Sovereign class starship as seen in Star Trek: First Contact and Star Trek: Insurrection (U.S.S. Enterprise, NCC-1701-E). Prior to this date the Organization was based upon the Nebula class explorer as seen in Star Trek: Generations (U.S.S. Farragut, NCC-60597).
- (C) The Maximillian was named for St. Maximilian Mary Kolbe, who, at the outbreak of World War II, was in Poland. Upon the capture of his country, the Germans arrested him. He was freed shortly afterwards, but in February 1941, Maximilian was rearrested and, eventually sent to Auschwitz. He was housed in Block 14, and when a group escaped from that block, the Germans selected ten men for execution. One was a Polish sergeant, the father of a family. Maximillian, who had not been chosen, offered himself in the sergeant's place. He died on August 14, 1941, and was canonized on December 10, 1982.
- (D) The Organization shall bear the name of Maximillian until the Membership decides to change the name by a 2/3 majority vote consisting of all registered members at the time of the vote.

**HISTORY:** It should be noted that the name of our Organization, Maximillian differs from the spelling of our namesake's name, Maximilian. The original spelling of our Organization's name was Maximilian, however since the very establishment of our Organization, it had been constantly misspelled in almost all written correspondence. As a result, an additional "L" was given in order to accommodate the modern American spelling of the name.

### §1.2. REGISTRY NUMBER OF THE ORGANIZATION.

- (A) Effective May 24, 1997, the registry number for the Maximillian shall be NCC-74997. This number was chosen to represent a starship of the Sovereign class starship, and the Earth year when this change took place. This registry number shall not change unless one of the following apply:
- (1) A starship is given this number on any episode or motion picture of Star Trek.
  - (2) Another starship of the same class, or of another more advanced starship is chosen as an upgrade for the Maximillian by majority vote of the Membership.
- (B) Prior to May 24, 1997, the official registry number of the Maximillian was NCC-72016.

**HISTORY:** It is the judgement of the Admiralty Board of this Organization that simply adding an -A, -B, -C, etc. suffix to the current registry is an

U.S.S. MAXIMILLIAN STAR TREK FAN ORGANIZATION REVISED REGULATIONS, BY-LAWS, AND GUIDELINES (2005)

honor reserved only for the starship Enterprise. It is therefore proper to completely change the registry number any time a new starship is chosen to represent the fictional aspects of this Organization.

### §1.3. DEFINITIONS.

As used in these Regulations, and in honor of Star Trek, this Organization shall be based upon the format of the Federation defense and exploratory fleet depicted in Star Trek, Star Trek: The Next Generation, Star Trek: Deep Space Nine, Star Trek: Voyager, and Star Trek: Enterprise, as well as all Star Trek feature films; and as a reflection of this format, the following terms shall be defined in the following manner:

- (A) "Admiralty Board" consists of all flag officers. Selection for this board is rare in the extreme, and members serve as senior advisors for the Advisory Support Staff and the Command Staff.
- (B) "Advisor" refers to veteran commissioned officers that hold a rank at or above lieutenant commander, but no higher than captain, who serve as a member of the Advisory Support Staff of this Organization.
- (C) "Advisory Support Staff" refers to veteran commissioned officers that have experience in command at the Organizational or Departmental level, who serve to support and advise the Command Staff and the Senior Officers' Staff from an experienced perspective. Said member's rank from lieutenant commander through captain.
- (D) "Assistant Commissioner" refers to veteran commissioned officers holding a rank of at least rear admiral lower half.
- (E) "Billet" refers to a position, or an opening for a position.
- (F) "Brevet Rank" refers to a temporary rank given to a member to perform specific duties. Once those specific duties are accomplished, then the member holding the brevet rank will return to his original permanent rank.
- (G) "Chief of the Command" is the senior representative for youth members through 16 years of age.
- (H) "Chief Petty Officers" are higher-ranking youth members, usually 14 through 16 years old.
- (I) "Commanding Officer" refers to the chairperson of this Organization.
- (J) "Command Staff" refers to the governing body of this Organization.
- (K) "Command Support Staff" refers to the supporting members within the chain of command who serve in support roles for the Command Staff.
- (L) "Commissioned Officers" refer to active duty-status or reserve-status adult members holding a position and/or rank not lower than ensign.
- (M) "Commissioner" refers to the member holding the special commissioned flag rank of founding admiral.
- (N) "Commodore" refers to a flag officer holding the position of commanding officer, regardless of flag grade.
- (O) "Department Officer" refers to an officer who is the commander of a department within this Organization.
- (P) "Department Petty Officer" refers to the senior representative of youth membership to a department officer.

U.S.S. MAXIMILLIAN STAR TREK FAN ORGANIZATION REVISED REGULATIONS, BY-LAWS, AND GUIDELINES (2005)

- (Q) "Deputy Commissioner" refers to the highest-ranking flag officer, second only to the Commissioner.
- (R) "Division Officer" refers to the senior officer who is the commander of a division within a section of a given department.
- (S) "Division Supervisor" refers to the senior representative of youth membership to a division officer.
- (T) "Dual Member" refers to an individual who has an active duty membership with this Organization, and the equivalent of an active duty membership(s) with one or more Star Trek fan associations.
- (U) "Enlisted Members" are lower ranking youth members, usually 14 years old and younger.
- (V) "First officer" refers to the vice-chairperson of this Organization.
- (W) "General Membership" refers to the entire membership body of this Organization.
- (X) "Inspector General" is the name of the position that one admiral chosen by the Admiralty board for duration of his membership may hold to interoperate and investigate the rules of the organization. He is also responsible for updating the rules and takes control of the organization in times of Marshal Law.
- (Y) "Operations Manager" refers to the officer in charge of the Operations Department within this Organization.
- (Z) "Permanent Rank" refers to a member's earned standing rank. Removal of a permanent rank can only be done with the authority of the Commissioner, the Commanding Officer, the First Officer, and the Chief of the Command. The Chief of the Command has authority to do this in cases of enlisted personnel only. Removal of a permanent rank can only be done in circumstances involving severe disciplinary action.
- (AA) "Project" refers to a pending fan association sponsored by this Organization.
- (BB) "Project co-director" refers to the vice-chairperson of a pending fan association sponsored by this Organization.
- (CC) "Project director" refers to the chairperson of a pending fan association sponsored by this Organization.
- (DD) "Runabout" refers to the vessel represented by a pending fan association sponsored by this Organization.
- (EE) "Section petty officer" refers to the senior representative for youth membership within a section of a department of this Organization.
- (FF) "Section officer" refers to an officer who is the commander of a section within a department of this Organization.
- (GG) "Senior Officers' Staff" consist of all department officers. These officers serve as the successors to the commanding officer and first officer should they be absent or relieved. Their order of succession is determined by the commanding officer.
- (HH) "Starship" refers to the Organization as a whole.
- (II) "Youth member" refers to any member who is under the age of EIGHTEEN [18] YEARS.

<p><u>HISTORY</u>: All terms and definitions were moved to this regulation to avoid as much unnecessary redundancy as possible. Some terminology has changed as a result from the radical change in the enlisted ranks.</p>
---

U.S.S. MAXIMILLIAN STAR TREK FAN ORGANIZATION REVISED REGULATIONS, BY-LAWS, AND GUIDELINES (2005)**§1.4. OBJECTIVES AND PURPOSES.**

The following are the objectives and purposes of this Organization.

- (A) To actively pursue unity and brotherhood among members through the promotion of Science Fiction with an emphasis on Star Trek and its purposes and goals;
- (B) To cooperate to the fullest possible extent with other Star Trek fan organizations whose objectives are the same;
- (C) To establish a system of mutual assistance with other organizations;
- (D) To promote the general good and welfare of the members of this organization.
- (E) To aid in bringing about and maintaining harmony in developing a spirit of kinship among the people who are devoted to the ideals of Star Trek - peace and prosperity for all mankind;
- (F) To bring together in a common association, all organizations and individuals interested in any of the aforementioned objectives.

**§1.5. MAJOR REFIT REQUIREMENTS.**

The membership of the Organization may choose another starship of the same class (or of a class more advanced than the one currently used) to represent the fictional aspects of the Maximillian. In such an event, the following are required.

- (A) A minimum period of FIVE [5] YEARS between commissioning (or the last major refit) and the time the new class is officially recognized is required. The fewer "major refits" there are, the better. It should be remembered that if a more advanced starship is chosen, the previous one was likely destroyed or damaged beyond practical repair. In addition, if the ship was damaged or destroyed, the sequence of events leading to her demise should live up to the name of the ship.
- (B) If choosing a new class of ship, only starship classes portrayed on Star Trek may be nominated for consideration and selected for adoption.
- (C) The Admiralty Board shall approve the class being selected.
- (D) UNDER NO CIRCUMSTANCE shall the registry number have an A, B, C, D, E, F, G, (etc.) suffix attached. It is felt by the founding members (and apparently by the Star Trek production staff at Paramount Pictures, as indicated by their "canon" starship registry lists) as belonging to Enterprise alone. Registry numbers shall be slightly higher than the number of the chosen ship's predecessor, and shall reflect, as best as possible, the class being selected.

**§1.6. MINOR REFIT.**

Minor refits refer to occasional improvements to the existing design. These do not require change in registry or class, and can be done on a regular basis. Said refits must be reasonable for a ship of the current class, and the Command Staff and the Commissioner must approve it.

**§1.7. REVISIONS OR ADDITIONS TO THE REGULATIONS, BY-LAWS, AND GUIDELINES.**

- (A) Any member of the Maximillian may propose a change in the Regulations, By-Laws, and Guidelines. All proposals must be made in writing, and shall include:
  - (1) A detailed description of the proposed regulation or revision.

U.S.S. MAXIMILLIAN STAR TREK FAN ORGANIZATION REVISED REGULATIONS, BY-LAWS, AND GUIDELINES (2005)

- (a) If a current regulation, state regulation and title.
- (b) If not a current regulation, make sure it is titled.
- (2) Describe in detail why this regulation must be added or revised.
- (3) Place your name, signature, and date on the proposal.
- (4) The proposal must be delivered to the next senior officer in the chain of command of the member making the proposal. This officer will pass it on to the Command Staff, Advisory Support Staff, Admiralty Board, Inspector General and Commissioner for consideration and review.
- (B) The Inspector General must recognize a need for change and approve the proposal to be put to vote.
- (C) If approved by the Inspector General, the Command Staff, Advisory Support Staff, and the Admiralty Board will review the proposal.
- (D) If the proposal is a matter of administration, the Command Staff, Advisory Support Staff, and Admiralty Board shall decide by majority vote if said proposal is to be adopted within these Regulations, By-Laws, and Guidelines.
- (E) If the proposal is a matter of policy, the Command Staff, Advisory Support Staff, and the Admiralty Board shall decide by majority vote if said proposal is to be presented in current form to the General Membership for approval. From there, the General membership shall vote upon whether or not the proposal shall be added to the Regulations, By-Laws, and Guidelines.
- (F) If the proposal concerns matters regarding promotion, the Commanding Officer and the Commissioner (if the Commissioner is unavailable for an extended period of time, the duty will fall to the command staff) passes or fails the proposal.
- (G) If any proposal is defeated by the Commissioner, Inspector General, Command Staff, Advisory Support Staff, and/or the Admiralty Board:
  - (1) A detailed written explanation shall be drafted to the member making the proposal explaining the reason(s) behind its defeat.
  - (2) If the proposal could be considered for approval if certain conditions are met, then a detailed written list of conditions are met, along with a detailed explanation behind its defeat.
  - (3) If the Command Staff, Advisory Support Staff, and Admiralty Board set conditions, the member making the proposal may resubmit it with changes they prescribe.
- (H) If the proposal is accepted and ratified, it will be added to the Regulations, By-Laws, and Guidelines in the appropriate chapter and assigned a regulation number. It will appear (or mentioned if too extensive) in the next edition of the U.S.S. Maximillian (NCC-74997) Regulations, By-Laws, and Guidelines.
- (I) All proposals made must be typed or printed legibly before submission. All non-legible proposals will be returned unconsidered with a statement that indicates that the proposal was illegible and that a rewrite is necessary for review.

**HISTORY:** Change in any Organization is inevitable, and the Command Staff, Advisory Support Staff, and Admiralty Board recognize this. Sometimes a situation may arise that is not covered by these Regulations, or the regulation is not clear for interpretation - or even when a regulation may have existed on the books for a period of time untried, and found ineffective when the situation arises. This regulation allows for change in these Regulations, but does not make the process easy enough to change at a whim. It is intended that any proposed addition or

U.S.S. MAXIMILLIAN STAR TREK FAN ORGANIZATION REVISED REGULATIONS, BY-LAWS, AND GUIDELINES (2005)

revision should be well considered prior to its addition to the pages of this publication.

**§1.8. STANDING GENERAL ORDERS.**

- (A) Standing General Orders may be made in addition to the Regulations, By-Laws, and Guidelines. These are made only as a stop-gap measure until a more detailed, permanent policy can be made.
- (B) The following individuals are authorized to issue Standing General Orders:
  - (1) The Commissioner.
  - (2) Deputy Commissioner.
  - (3) The Commanding Officer.
- (C) Standing General Orders cannot be made without the approval of the Inspector General.
  - (1) If the Commissioner or Deputy Commissioner issues a General Standing Order, he must obtain unanimous consensus of the current Admiralty Board. Should any more members be added to the Admiralty Board in the future, this requirement shall be changed to a majority consensus.
  - (2) If the Commanding Officer issues a General Standing Order, he must obtain the consent of the Commissioner, and majority consensus of the Command Staff, Advisory Support Staff, and the unanimous consensus of the Admiralty Board.
- (D) Matters where a Standing General Order is made must be significant and clear cut in nature and well considered prior to its issue. Standing General Orders will be strictly enforced by the Command Staff, and adhered to by all members of the Organization.

**§1.8.1 EXECUTIVE ORDERS.**

- (E) Executive Orders may be made in addition to the current Regulations, By-Laws, and Guidelines. These are made by the commanding officer only as guidelines for the ship under his administration. They will be in effect until he steps down as the commanding officer. In order for the Executive Orders to remain in effect after the administration that issued then steps down, the next duly elected commanding officer but re-issue them.
- (F) The following individuals are authorized to issue Executive Orders:
  - (4) The Commanding Officer.
- (G) Executive Orders cannot be made without the approval of the Inspector General.
- (H) Matters where an Executive Order is made must be significant and clear cut in nature and well considered prior to its issue. Executive Orders will be strictly enforced by the Command Staff, and adhered to by all members of the Organization.

**§1.9. CODE OF CONDUCT.**

Members of the U.S.S. Maximillian should always respect their fellow officers, cadets, petty officers, and enlisted crew personnel. These guidelines help establish what is expected of each crewmember. A ship is judged by the actions of her crew.

U.S.S. MAXIMILLIAN STAR TREK FAN ORGANIZATION REVISED REGULATIONS, BY-LAWS, AND GUIDELINES (2005)

- (A) Foul or abusive language should not be used. Warnings will be issued and corrective action taken against repeat offenders.
- (B) Derogatory comments in regard to race, gender, age, religion, orientation, creed, ideology, etc., will not be tolerated.
- (C) Abandonment of posts without prior approval by the Commanding Officer on any site which the Maximillian is being publicly represented will be viewed as gross insubordination toward the command structure of this Organization. Any such abandonment of post shall be severely dealt with as prescribed in the Regulations, By-Laws, and Guidelines of this Organization.
- (D) No crewmember shall jeopardize a host site of any recruiting drive or other activity by being loud, obnoxious, or rude. Follow all guidelines established by our host.
- (E) Confidential information shall not be shared with other ships unless cleared by the Commanding Officer and/or the Commissioner.
- (F) No viewpoint shall be justified at the expense of another individual or another Organization.
- (G) Personal dress and hygiene must be appropriate for any given occasion.

**HISTORY:** Proposed by LCDR Robin Kulas. The General Membership of the U.S.S. Maximillian (NCC-74997) Star Trek Fan Association has adopted this Code of Conduct by majority vote of members present during the general membership meeting on July 11, 1998 into the Regulations, By-Laws, and Guidelines.

## CHAPTER 2

## MEMBERSHIP POLICY

## §2.1. MEMBERSHIP POLICY.

- (A) Membership to the Maximillian shall be open to any individual supporting the objectives set forth in §1.4. RMR, conforming to the requirements set forth in these Regulations, adhering to the Code of Conduct as set forth in §1.9 RMR, and not falling under the categories set forth in §2.4 RMR.
- (B) Membership applications shall be opened to all Science Fiction fans qualifying under §2.1(A) RMR without regard to race, religion, gender, age, creed, orientation, national origin, or other social or racial bias.
- (C) Although the words "He," "Him," and "His" are used throughout these Regulations and other documents to enhance communication, they are in no way intended to affront, offend, and/or discriminate for or against either gender.

## §2.2. MEMBERSHIP REQUIREMENTS.

To make membership as equal as possible, all members, with the exception of those individuals holding honorary memberships, must pay an annual fee which is used to cover the expenses of the operation and administration of this Organization, and to cover the expenses of all publications including (but not necessarily limited to) award certificates, The Mighty Max newsletter, administrative papers, and recruiting materials. The amount of the annual fee shall be prescribed by the Command Staff to meet the budgetary needs of the ship.

## §2.3. MEMBERSHIP CLASSIFICATION.

- (A) Persons who otherwise qualify through the provisions of Chapter 2 RMR shall be eligible for membership. The classification of membership is as follows:
  - (1) Current members who wish to hold "rank" (participating in the Promotion System) hold a fictional "position" aboard the "starship," and actively pursue the more futuristic atmosphere of a fleet structure as proposed by the Star Trek universe.
  - (2) Current members that do not wish to hold "rank" or "position" aboard the "starship", but are active in the community service projects and other Organizational activities.
    - (a) Members who fall under this category, and have been active with the Organization for less than TWO [2] YEARS shall be referred to as a SECOND LEGATE.
    - (b) Members who fall under this category, and have been active with the Organization between TWO [2] YEARS and FOUR [4] YEARS shall be referred to as a LEGATE.
    - (c) Members who fall under this category, and have been active with the Organization for between FOUR [4] YEARS and SIX [6] YEARS shall be referred to as a VICE-ENVOY.

U.S.S. MAXIMILLIAN STAR TREK FAN ORGANIZATION REVISED REGULATIONS, BY-LAWS, AND GUIDELINES (2005)

- (d) Members who fall under this category, and have been active with the Organization for between SIX [6] YEARS and EIGHT [8] YEARS shall be referred to as an ENVOY.
  - (e) Members who fall under this category, and have been active with the Organization for between EIGHT [8] YEARS and TEN [10] YEARS shall be referred to as an ENVOY GENERAL.
  - (f) Members who fall under this category, and have been active with the Organization for TEN [10] YEARS or more, shall be referred to as an AMBASSADOR.
- (3) Active Duty Members shall have:
- (a) Voting Rights.
  - (b) Receive and submit material to The Mighty Max newsletter.
  - (c) May hold elected offices, (which will require rank and position aboard ship).
- (B) ASSOCIATE MEMBERSHIP.
- (1) "Correspondent Associates" are members who only correspond with the Organization.
- (a) Correspondent Associate memberships consist of the following:
    - [1] Correspondent Associate members do not have voting rights with the Organization.
    - [2] Correspondent Associate members cannot hold positions.
    - [3] Correspondent Associate members do receive The Mighty Max newsletter, and they may submit material to it.
  - (b) Correspondent Associate members follow the advancement as prescribed in §2.3(A)(2) RMR.
- (2) "Reserve Associate" status members are those who have "rank" on board the "starship", however these members have a reserve status, meaning they may not be able to make most meetings and activities.
- (a) Reserve Associate membership consist of the following:
    - [1] Reserve Associate members do not have voting rights within the Organization UNLESS said member is assigned solely as a member of the Advisory Support Staff or the Admiralty Board.
    - [2] Reserve Associate members hold a "position" aboard the "starship" with the permission of the commanding officer and with the consent of the Command Staff.
    - [3] Reserve Associate members do receive The Mighty Max newsletter, and may submit material for the newsletter.
  - (b) Reserve Associate membership status can only be granted by the commanding officer to an active duty status member at said member's own request for reasons including, but not limited to:
    - [1] Family crisis or situation.
    - [2] Work situation.
    - [3] Illness, either personal or within the family.
  - (c) Active Duty membership may be reinstated at any time at the request of a Reserve Associate member.
    - [1] If a promotion has not taken place for the member while a Reserve Associate member, time-in-grade and promotion points earned during active duty will continue where Active Duty membership ended.

U.S.S. MAXIMILLIAN STAR TREK FAN ORGANIZATION REVISED REGULATIONS, BY-LAWS, AND GUIDELINES (2005)

- [2] If a promotion has taken place, then time in grade is returned to zero time at his new rank when the Reserve Associate member returns to active duty.
- (d) Promotions for Reserve Associate members are made as prescribed in Chapter 8 RMR.
- (C) HONORARY MEMBERSHIP.
- (1) Honorary memberships are given to one, who, in the opinion of the membership of the Organization, has done an outstanding job in advancing the objectives of the Maximillian and/or Star Trek fandom as a whole.
  - (2) Honorary memberships, WITH THE EXCEPTION OF recipients of the HONOR AWARD and members who were Active Duty members before granted honorary membership status, consist of the following:
    - (a) Honorary members are granted an honorary "reserve" rank.
    - (b) Honorary members may receive The Mighty Max newsletter, and may submit material to it.
    - (c) Honorary members may not hold a position.
    - (d) Honorary members may not have voting rights.
  - (3) Recipients of the HONOR AWARD and former commanding officers may continue to hold their Active Duty membership privileges, retaining "fictional" position and continued participation in the promotion system.
  - (4) Members who have served a full term of TWO [2] CONSECUTIVE YEARS as commanding officer, and have been honorably relieved of command at the end of their term, shall have membership fees waived. If said member has a family membership, the waiver is only good for him. The rest of the family will still have to pay to remain active.

HISTORY: All rank requirements for Reserve Associate Memberships have been removed from this regulation and moved into those covering their respective ranks in Chapter 8, RMR. Since the production of the Last Unicorn RPG manuals, more information was given on diplomatic ranks than previously available. As a result, and in the interest in allowing the Organization to be authentic to what has been established for the Star Trek genre, all associate ranks were changed. Additionally, the time required for corresponding associates to gain a new title has been made a consistent two years, lowering the confusion as to when an individual will rise in their status.

#### §2.4. RESTRICTION FROM MEMBERSHIP.

- (A) The Commanding Officer reserves the right to restrict individuals from membership at his discretion based upon, but not necessarily restricted to one of the following reasons:
- (1) The applicant for membership had been a member before, however his actions had been a serious detriment to the well being or good morale of the Organization.
  - (2) The applicant for membership had been a member before, however his actions had been a constant source of disruption to the point where corrective action had been useless.

U.S.S. MAXIMILLIAN STAR TREK FAN ORGANIZATION REVISED REGULATIONS, BY-LAWS, AND GUIDELINES (2005)

- (3) The applicant has repeatedly caused serious problems within another Star Trek fan association.
  - (4) The applicant does not comply with the policies set forth in §1.4 RMR, and the Code of Conduct as prescribed in §1.9 RMR.
  - (5) The applicant is joining to undermine or sabotage the smooth operation of this Organization.
- (B) When restricting or revoking membership to an individual, the commanding officer is strongly recommended to consult his Command Staff, the Advisory Support Staff, and the Admiralty Board for opinions and advice.
- (C) The commanding officer may, at his discretion, and with the consent of the majority vote of the command staff, or in extreme cases the majority vote among the General Membership, grant reinstatement or membership to such an individual. If such a grant is made, then the applicant shall return on a probationary basis, shall return at a lower grade in rank, and with a position of little or no responsibility.
- (D) It should be remembered by the Command Staff that that membership into this Organization is not a popularity contest. This regulation may not be abused in any way to keep an individual out of the membership strictly because a member is not liked for any reason, especially for any described in §2.1(B) RMR. Any Command Staff member found guilty of abusing this regulation shall face either a Captain's Mast or a Commissioner's Review, resulting in disciplinary action.

HISTORY: It is the firm belief of the Commissioner that every individual should have the opportunity to join this Organization. However, it is unfortunate that circumstances might arise where an individual may be banned from joining or rejoining this Organization. These circumstances are rare in the extreme, however there has been in the past former members who had caused disruption in the smooth operation of this Organization, or the smooth operation of other organizations. It has also been true that a few individuals joined in the past for the sole purpose and intention of undermining and sabotaging the Organization from within. It is therefore necessary to safeguard the Organization against such individuals. This regulation may not be abused by the leadership of the Organization for the sole basis on who is liked and who is not - rather on the basis on whether they have been trouble on another organization, or have intent against this Organization.

## §2.5. DUAL MEMBERSHIPS.

- (A) Dual memberships are accepted and welcomed with this Organization. Dual members serving on the Command Staff are not required to relinquish membership with their other Star Trek organization(s). Because of the great level of trust and responsibility given to the Command Staff, members serving on this board must take the equivalent of an Associate or Reserve membership on their other Star Trek organization(s), allowing their priority to lie primarily with the Maximillian and her members.
- (B) Members on the Senior Officers' Staff may retain their equivalent to the Active Duty membership status with other Star Trek organizations, however they must realize that they do have an obligation to the Maximillian as a department officer, and must effectively carry out their responsibilities accordingly.

U.S.S. MAXIMILLIAN STAR TREK FAN ORGANIZATION REVISED REGULATIONS, BY-LAWS, AND GUIDELINES (2005)

HISTORY: The dual membership policy is, unfortunately, necessary, however, in the opinion of some of the founding members, one cannot in good conscience force an individual to choose between two organizations as a member. At the same time, it is felt that it is reasonable that if one holds key positions with this Organization, a member must set his priorities on this Organization over the other until his term of responsibility had lapsed.

**§2.6. YOUTH MEMBERSHIPS.**

Individuals under the age of EIGHTEEN [18] YEARS of age may join the Maximillian with the consent of their parent(s) or legal guardian(s).

- (A) It is encouraged that the parent(s) or legal guardian(s) also become members with the Maximillian, under a family membership; or at least attend meetings and functions. This is not necessary for members no younger than SIXTEEN [16] YEARS of age. The parent(s) or guardian(s) of the youth member may allow an adult or another member to take charge of the youth should they not wish to attend this Organization's functions.
- (B) Adult members taking responsibility for youth members are responsible for their conduct and welfare of the youth member(s) in their care.

**§2.7. RESIGNATION OF POST, DUTY OF RESPONSIBILITY, AND / OR MEMBERSHIP**

- (A) One of the things the Maximillian prides herself upon is that the membership is a close-knit organization, its members considering one another as brothers and sisters, a "family" so to speak.
- (B) Reasons for submitting a resignation prior to leaving.
  - (1) To inform the chain of command of the resigning member's intent, so that in the case that the resigning member does not reconsider his resignation.
  - (2) To allow the chain of command an opportunity to assist the member where possible in resolving the problem, or give the resigning member options.
  - (3) To allow the resigning member to reconsider his position if resignation was an option rashly and quickly decided upon (which does happen from time to time).
- (C) Resignations from a position, a duty of responsibility, or even membership are not to be publicly announced prior to informing the proper authority in the chain of command, and until their resignation has been accepted by each. These officers include the following:
  - (1) Resigning member is SIXTEEN [17] YEARS or younger.
    - (a) Chief of the Command.
    - (b) First Officer.
    - (c) Commanding Officer.
  - (2) Resigning member is EIGHTEEN [18] YEARS of age or older.
    - (a) Department Officer (if necessary).
    - (b) First Officer.
    - (c) Commanding Officer.
  - (3) Resigning member is the FIRST OFFICER.
    - (a) Commanding Officer.
    - (b) Inspector General.
    - (c) Commissioner.

U.S.S. MAXIMILLIAN STAR TREK FAN ORGANIZATION REVISED REGULATIONS, BY-LAWS, AND GUIDELINES (2005)

- (4) Resigning member is EIGHTEEN [18] YEARS of age or older, and serves on the Advisory Support Staff.
  - (a) Chief of the Advisory Support Staff.
  - (b) Inspector General.
  - (c) Commissioner.
- (5) Resigning member is the CHIEF OF THE ADVISORY SUPPORT STAFF.
  - (a) Inspector General.
  - (b) Commissioner.
- (6) Resigning member is a member of the Admiralty Board.
  - (a) Commissioner.
- (7) Resigning member is an Honorary Member.
  - (a) Commissioner.
- (D) Resignations should be printed legibly, typed, or word-processed and mailed via snail-mail. E-mailed resignations may be acceptable, so long as those receiving the message are those in the resigning member's chain of command only.
- (E) IF THE MEMBER HAS NO POSITION OF RESPONSIBILITY OR AN OFFICE TO WHICH HE WAS APPOINTED OR ELECTED TO:
  - (a) Members in this category may simply allow his membership to lapse, however it is common courtesy if each officer in the resigning member's chain of command (as listed in §2.7(C) RMR (listed above) have been notified.
  - (b) Membership lapse for more than THREE [3] MONTHS is considered an automatic resignation for members in this category.
  - (c) Officers in the resigning member's chain of command (as listed in §2.7(C) RMR (listed above) may wish to discuss the issue with the resigning member to offer assistance where possible, or discuss membership options - all in order to resolve the problem that may exist.
  - (d) Resignations are generally accepted from resigning members in this category, as these members are there of their own free will and hold no obligation by office or duties of responsibility to the Organization's operation.
- (F) IF THE MEMBER HAS A POSITION OF RESPONSIBILITY OR AN OFFICE TO WHICH HE WAS APPOINTED OR ELECTED TO, he is considered to have - by their own free will - an obligation to the Organization's operation by virtue of his office or duties of responsibility, in which case, the following applies:
  - (a) Each officer in the resigning member's chain of command (as listed in §2.7(C) RMR (listed above) have been notified.
  - (b) Each officer in the resigning member's chain of command (as listed in §2.7(C) RMR (listed above) had an opportunity to discuss the matter with the resigning member, provide assistance where possible, and/or options to resignation. The resigning member does not have to submit information he considers to be too personal, as long as he conveys the general idea behind his resignation.
  - (c) Each officer in the resigning member's chain of command must have an opportunity to confer and meet with the resigning member prior to acceptance of the resignation.
  - (d) Each officer in the resigning member's chain of command (as listed in §2.7(C) RMR has accepted the resignation.
  - (e) Resignations are generally accepted only after all other acceptable options toward resolution have been exhausted.

U.S.S. MAXIMILLIAN STAR TREK FAN ORGANIZATION REVISED REGULATIONS, BY-LAWS, AND GUIDELINES (2005)

HISTORY: Effective 01 January 2000 (Supercedes 1999 Edition 3.0). It is always regrettable when this Organization loses a member. Generally speaking, something can be done to prevent this from happening. When one quits a post or leaves our membership, it is due to some problem, personal or otherwise. To give notice of resignation will give the chain of command an opportunity to listen to the problems faced by the member, and possibly take some action to correct it, or provide options for membership in case of work-related problems, or problems related to moving out of the area - even in case of financial problems, the Chain of Command may be able to make arrangements for the member. In any case, notification of leaving the Organization or requesting relief of a post is generally considered in good taste.

## §2.8. RELIEF FROM POSITION OR DUTY OF RESPONSIBILITY RESULTING FROM NEGLIGENCE, INCOMPETENCY, OR GROSS INSUBORDINATION.

- (A) The Chief of the Command may relieve any enlisted member in his jurisdiction from an office or duty of responsibility ONLY if §3.5 RMR applies, OR the following apply:
- (1) The offending member has demonstrated gross insubordination, negligence, and/or gross incompetence in the course of his duty or responsibility to the point where it affects the smooth operation of the Organization.
  - (2) Approval of TWO [2] of the following Command Staff members:
    - (a) First Officer.
    - (b) Records Officer.
    - (c) Purser.
    - (d) Mission Operations Officer.
  - (3) Approval of the Commanding Officer.
- (B) The Commanding Officer may relieve any member in his jurisdiction from an office or duty of responsibility except Command Staff members and Department Officers ONLY if §3.5 RMR applies OR if the following apply:
- (1) The offending member has demonstrated gross insubordination, negligence, and/or gross insubordination in the course of his duty or responsibility to the point where it affects the smooth operation of the Organization.
  - (2) Approval of THREE [3] of the following Command Staff members:
    - (a) First Officer.
    - (b) Records Officer.
    - (c) Purser.
    - (d) Mission Operations Officer.
    - (e) Chief of the Command.
- (C) The Commanding Officer may relieve any member of the Command Staff from an office or duty of responsibility ONLY if §3.5 RMR applies OR the following apply:
- (1) The offending member has demonstrated gross insubordination, negligence, and/or gross insubordination in the course of his duty or responsibility to the point where it affects the smooth operation of the Organization.

U.S.S. MAXIMILLIAN STAR TREK FAN ORGANIZATION REVISED REGULATIONS, BY-LAWS, AND GUIDELINES (2005)

- (2) Approval of TWO [2] of the following Command Staff Members, EXCLUDING the offending Command Staff Member\*.
- (a) First Officer.
  - (b) Records Officer.
  - (c) Purser.
  - (d) Mission Operations Officer.
  - (e) Chief of the Command.
- (3) Approval of TWO-THIRDS (2/3) of the Advisory Support Staff.
- (D) The Commanding Officer may relieve Department Officers from their office or duty of responsibility ONLY if §3.5 RMR applies OR if the following apply:
- (1) The offending member has demonstrated gross insubordination, negligence, and/or gross incompetence in the course of his duty of responsibility to the point where it affects the smooth operation of the Organization.
  - (2) Approval of THREE [3] of the following members of the Command Staff:
    - (a) First Officer.
    - (b) Records Officer.
    - (c) Purser.
    - (d) Mission Operations Officer.
    - (e) Chief of the Command.
- (E) The Commissioner may relieve any member from an office or duty of responsibility excluding the commanding officer, member of the Advisory Support Staff, or Admiralty Board ONLY if §3.5 RMR OR the following apply:
- (1) The offending member has demonstrated gross insubordination, negligence, and/or gross incompetence in the course of his duty of responsibility to the point where it affects the smooth operation of the Organization.
  - (2) Approval of the Commanding Officer.
  - (3) Approval of THREE [3] of the remaining Command Staff members, which include:
    - (a) First Officer.
    - (b) Records Officer.
    - (c) Purser.
    - (d) Mission Operations Officer.
    - (e) Chief of the Command.
- (F) The Commissioner may relieve the commanding officer from his position ONLY if §3.5 RMR(A)(3) applies, a violation of §2.5(A) RMR applies OR if the following apply:
- (1) The offending member has demonstrated gross insubordination, negligence, and/or gross incompetence in the course of his duty of responsibility to the point where it affects the smooth operation of the Organization.
  - (2) Approval of THREE [3] of the following members of the Command Staff:
    - (f) First Officer.

---

\* IMPORTANT NOTE: Two [2] members consent may not seem a majority from a body of six [6] members, however one must exclude the offending member, which reduces the number to five [5] available. To have this pass through as a majority, the vote must be among the five eligible to vote (this is excluding the accused Command Staff member, of course). The Commanding Officer (obviously voting for the offending member's relief), and two other officers must consent to the dismissal of the offending command Staff officer. In the given scenario, this would make it a vote 3 for dismissal, 2 against.

U.S.S. MAXIMILLIAN STAR TREK FAN ORGANIZATION REVISED REGULATIONS, BY-LAWS, AND GUIDELINES (2005)

- (g) Records Officer.
  - (h) Purser.
  - (i) Mission Operations Officer.
  - (j) Chief of the Command.
  - (3) Approval of TWO-THIRDS (2/3) of the Advisory Support Staff.
  - (4) Consensus of the Admiralty Board.
  - (5) Judgment for approval of a Board of Inquiry chaired by the Inspector General.
  - (6) Judgment of a Special Mast presided over by the Inspector General.
- (G) The Commissioner may relieve a member of the Advisory Support Staff from their position ONLY if the following apply:
- (1) The offending member has demonstrated gross insubordination, negligence, and/or gross incompetence in the course of his duty of responsibility to the point where it affects the smooth operation of the Organization.
  - (2) Approval of the Chief of the Advisory Support Staff (or his assistant, if the Chief of the Advisory Support Staff is the offender).
  - (3) Approval of TWO-THIRDS (2/3) of the remaining members of the Advisory Support Staff, excluding the offender.
  - (4) Consensus of the Admiralty Board.
- (H) The Commissioner may relieve a member of the Admiralty Board of office or duty of responsibility ONLY if the offending member has demonstrated gross insubordination, negligence, and/or gross incompetence in the course of his duties to the point where it affects the smooth operation of the Organization.
- (I) The Inspector General may relieve the Commissioner of office or duty of responsibility ONLY if the offending member has demonstrated gross insubordination, negligence, and/or gross incompetence in the course of his duties to the point where it affects the smooth operation of the Organization.
- (J) A flag officer may relieve one of his adjutants at his discretion.

## CHAPTER 3

## COMMAND STRUCTURE

## §3.1. COMMAND STAFF.

The governing body of this Organization, the "Command Staff", shall be the key members in the operation of this Organization, and shall consist of the following members:

- (A) The Commanding Officer shall be the chair.
- (B) The First Officer shall be the vice-chair.
- (C) The Records Officer shall be the secretary.
- (D) The Ship's Purser shall be the treasurer.
- (E) The Mission Operations Officer shall be the ship's contact officer (Public Relations Officer) with host business and organizations.
- (F) The Chief of the Command shall be the Commanding Officer's liaison and chief advisor in regard to youth matters.

## §3.2. COMMAND SUPPORT STAFF.

- (A) The Command Support Staff, under the supervision and guidance of the first officer, shall consist of the following officers:
  - (1) Ship's Counselor.
  - (2) Personnel Officer.
  - (3) Department Yeoman.
- (B) The Command Support Staff shall assist the Command Staff in maintaining individual membership records, provide a form of orientation for new members, recruitment and retention, and seeing to other needs as the membership might require.

## §3.3. SENIOR OFFICERS' STAFF.

- (A) The Senior Officers' Staff are the direct representatives of the General Membership to the Command Staff and is under the guidance of the First Officer.
- (B) The direct chain of command under the first officer shall be selected from the Senior Officers' Staff in an order determined by the commanding officer. This relieves the Command Staff from pulling double-duty in performing the commanding officers and/or first officer's duties in their absence.
- (C) This staff shall consist of the following officers:
  - (1) Operations Manager - Operations Department.
  - (2) Chief Security Officer - Security Department.
  - (3) Chief Engineering Officer - Engineering Department.
  - (4) Chief Communications Officer - Communications Department.
  - (5) Science Officer - Science Department.
  - (6) Shuttle Operations Coordinator - Shuttle Ops.
  - (7) Chief Medical Officer - Medical Department.
  - (8) Chief Intelligence Officer - Intelligence Officer.
  - (9) Auxiliary Services Officer - Auxiliary Services Department.
  - (10) Rapid Response Commander - Rapid Response forces.

U.S.S. MAXIMILLIAN STAR TREK FAN ORGANIZATION REVISED REGULATIONS, BY-LAWS, AND GUIDELINES (2005)

HISTORY: Effective 01 January 2000 (Supercedes 1999 Edition 3.0). All Mobile Ground Force ranks have been eliminated, however, in light of the information provided on the Rapid Response forces as depicted in the Last Unicorn Star Trek RPG and in Star Trek: Deep Space Nine, the postings for the former Mobile Ground Forces remain in place under the auspices of the Rapid Response forces. In considering the request of Chris Stephenson to continue service as an adjutant to the Commissioner, and upon considering his recommendations for change, requirements for Adjutants have been revised.

**§3.4. ADMIRALTY BOARD.**

- (A) The Admiralty Board consists of members who had attained the minimum commissioned rank of REAR ADMIRAL LOWER HALF or BRIGADIER GENERAL. A very small percentage of the membership will ever retain this rank due to its very nature.
- (B) Members of the Admiralty Board, under the supervision of the Commissioner, perform advisory duties as required of them from time to time to the Command Staff as their backup and command support. They will use their personal past experience and knowledge of command and department level positions to help guide the current Command when needed.
- (C) The Admiralty Board is charged with the responsibility of maintaining traditions, and that the Organization hold true to the ideals upon which it was founded. The Commissioner may intervene in times of serious crisis, where actions of the commanding officer have not been sufficient, or may delegate the deputy commissioner or an assistant commissioner to intervene in such a situation.
- (D) Members of the Admiralty board perform ceremonial duties as is required from time to time by the Organization, and may perform similar duties for other Star Trek fan associations without a parent organization, but only at their specific request.
- (E) STANDARD QUALIFICATIONS.
  - (1) Qualify for the rank of REAR ADMIRAL LOWER HALF, as prescribed in §8A.21 RMR.
  - (2) Captains may only be promoted to the Admiralty Board under standard qualifications ONLY if a billet is available even after all other requirements are met. Billets are available in proportion to the size of the membership at the time of appointment. The proportions are as follows:
    - (a) ≤ 19 members in the Organization authorize a maximum of 1 flag billet.
    - (b) 20-29 members in the Organization authorize a maximum of 2 flag billets.
    - (c) 30-39 members in the Organization authorize a maximum of 3 flag billets.
    - (d) 40-49 members in the Organization authorize a maximum of 4 flag billets.
    - (e) 50-59 members in the Organization authorize a maximum of 5 flag billets.
    - (f) 60-69 members in the Organization authorize a maximum of 6 flag billets.
    - (g) 70-79 members in the Organization authorize a maximum of 7 flag billets.

U.S.S. MAXIMILLIAN STAR TREK FAN ORGANIZATION REVISED REGULATIONS, BY-LAWS, AND GUIDELINES (2005)

- (h) 80-89 members in the Organization authorize a maximum of 8 flag billets.
  - (i)  $\geq 90$  members in the Organization authorize a maximum of 9 flag billets.
- (F) SPECIAL QUALIFICATIONS. There may arise circumstances where a captain may be appointed to a rank of REAR ADMIRAL LOWER HALF or above. These may include the following:
- (1) Upon completion of joining requirements, a new member who had served in the United States Armed forces at one of the following ranks will be promoted to the rank or former rank he holds/held in recognition of their military service under authority of §7.3(D)RMR:
    - (a) Rear Admiral Lower Half (RDML).
    - (b) Rear Admiral (RADM).
    - (c) Vice Admiral (VADM).
    - (d) Admiral (ADM).
  - (2) A member serving as a commanding officer or as a member of the Advisory Support Staff who had demonstrated extraordinary ability to effectively command and maintain this Organization, even when the odds are severely against him, may be granted a flag rank. In such extreme cases, the Commissioner must consult the opinions of the Command Staff, Advisory Support Staff, and the Admiralty Board.
  - (3) An officer serving at the minimum rank of CAPTAIN, who has demonstrated exceptional service to the Maximillian and its crew may be recommended for promotion to a flag rank, or early advancement to the next flag rank. The Commissioner may make this exception to the promotion policy, however such recommendations will be rare in the extreme, and will NOT be given on a regular basis. Before making such a promotion, the Commissioner must consult the opinions of the Admiralty Board.
- (G) Though members of the Admiralty Board serve as general consultants for the ship as a whole, each flag officer may specialize in a particular area. Positions are assigned by the Commissioner, and may include, but are not necessarily limited to the following:
- (1) Commissioner, Maximillian (COMMAX).
  - (2) Deputy Commissioner, Maximillian (DEPCOMMAX).
  - (3) Assistant Commissioner, Personnel, Maximillian (ACOMPERSMAX).
  - (4) Assistant Commissioner, Security, Maximillian (ACOMSECMAX).
  - (5) Assistant Commissioner, Engineering, Maximillian (ACOMENGMAX).
  - (6) Assistant Commissioner, Communications, Maximillian (ACOMCOMOMAX).
  - (7) Assistant Commissioner, Sciences, Maximillian (ACOMSCIMAX).
  - (8) Assistant Commissioner, Medical, Maximillian (ACOMMEDMAX).
  - (9) Rapid Response Forces, Maximillian (COMRAPRESMAX).
- (H) The Commissioner may not promote, or assign a position to anyone under the jurisdiction of the commanding officer without consent of the commanding officer and the Command Staff.
- (I) Flag Officers may not promote, or assign a position to anyone under the jurisdiction of the commanding officer and the Command Staff.
- (J) Flag officers may not promote, or assign a position to anyone on the Admiralty Board without the consent of the Commissioner.
- (K) The Commissioner may appoint members to the Admiralty Board only with the majority consent of the existing Admiralty.
- (L) Members of the Admiralty Board may have adjutants assigned to them from the General Membership or the Advisory Support Staff for terms

**U.S.S. MAXIMILLIAN STAR TREK FAN ORGANIZATION REVISED REGULATIONS, BY-LAWS, AND GUIDELINES (2005)**

typically SIX [6] MONTHS in length to assist them in their duties or projects. This term may be extended at the request of the adjutant, and the consent of the flag officer involved, and the Commissioner. Any term greater than SIX [6] MONTHS may require double duty on the part of the adjutant to serve his duties under his admiral and a posting at the ship or Advisory Support level. The number of adjutants may not exceed one. Adjutants may be commissioned officers or enlisted members.

- (M) Flag officers must have approval from the commanding officer, and the Command Staff to have adjutants appointed from the General Membership. Members who hold the ranks of COMMAND CHIEF PETTY OFFICER (C/Ch), COMMAND SENIOR CHIEF PETTY OFFICER (C/SC), or COMMAND MASTER CHIEF PETTY OFFICER (C/MC) may not be adjutants, as their primary duties also include advisory support to the higher echelons of the chain of command.
- (N) The Commissioner must have approval from the commanding officer and the Command Staff to appoint adjutants assigned from the General Membership.
- (O) Officers assigned to a flag officer as an adjutant may also hold their responsibilities as an adjutant to a flag officer may require.
- (P) No officer may serve as an adjutant to more than one flag officer. Request from flag officers for adjutants are granted with the following priority:
  - (1) Senior ranking flag officers will take priority to those junior to them.
  - (2) If two flag officers of the same grade are applying, then the flag officer with the highest time in grade will take priority. If both were promoted at the same time, the flag officer with time in membership with this Organization shall take priority.
- (Q) Members appointed to become adjutants to a flag officer must have no less than SIX [6] MONTHS time in membership with the Organization.

**§3.5. CONTACTING CHAIN OF COMMAND IN CASES OF ABSENCE OR INABILITY TO CARRY OUT ASSIGNED RESPONSIBILITIES.**

If for any reason any officer who holds a position of responsibility cannot submit reports, perform his duties, attend General Membership Meetings and/or Command Staff Meetings, he must contact the commanding officer or his immediate superior in his chain of command, informing them of his situation. Such information does not necessarily have to be in complete detail, but must be truthful.

- (A) After THREE [3] INSTANCES of violating this regulation without first contacting the chain of command, the commanding officer may remove the offending officer from his position, or demote him in rank, but not both.
  - (1) The commanding officer may only remove or demote those officers within his jurisdiction.
  - (2) If the offender is a member of the Advisory Support Staff, the Chief of Staff or his representative may, at his discretion and without notice, remove the offending officer from his position.
  - (3) If the offender is a member of the Admiralty Board, or the commanding officer, the Commissioner may, at his discretion and without notice, remove the offending officer from his position and/or reduce him in rank. If the commanding officer is the offender, the Commissioner must first consult the Admiralty Board

U.S.S. MAXIMILLIAN STAR TREK FAN ORGANIZATION REVISED REGULATIONS, BY-LAWS, AND GUIDELINES (2005)

and the Command Staff to determine what form of corrective action is appropriate.

- (B) Loss of rank will generally not occur for violation of this regulation, unless loss of position is not strong enough of a motivator, or unless otherwise stated in these Regulations for a given specific position prescribes that demotion is mandatory.
- (C) It is understood by the Command Staff, Advisory Support Staff, and the Admiralty Board that situations do arise where illness, personal problems, and work-related conflicts, etc., do take precedence, and may require an officer holding a significant degree of responsibility to miss meetings, activities, and reports.
  - (1) Should this situation arise, an officer should simply contact the first officer or the commanding officer or his chain of command, explaining that problems or a crisis had arisen, and that he may not be able to perform his responsibilities for a period of time; and if possible, provide an approximate time of return.
  - (2) If the chain of command is contacted, the officer will retain his position upon his return, and his absence will be overlooked, his notice being considered a courtesy. Contacting the chain of command will allow the commanding officer to plan around an absent officer's problems or crisis when necessary, rather than not knowing whether or not a task will be completed.
  - (3) An officer may request reserve status membership, at which time the next ranking qualified officer will fill his position.
  - (4) Officers who had been absent under these conditions must contact the chain of command prior to returning, so that the absent officer may be made current on all activities and changes that took place during his absence, and so that his return to duty may be quick and smooth.

## CHAPTER 4

# MEETINGS

### §4.1. MONTHLY GENERAL MEMBERSHIP MEETINGS.

- (A) Monthly meetings of this Organization shall be held at a predetermined location on the second Saturday of each month at a predetermined
- (B) , and shall be announced during the previous monthly meeting and listed on the front page of the website.
- (C) Any issue to be voted upon shall be enacted by members present through majority vote at these meetings.
- (D) In the event that a holiday or special event takes place on the second Saturday, the date and/or time may be changed. To implement the change, the General Membership must approve through majority vote.
- (E) A written agenda for these meetings must be used every month. A copy of this agenda shall be given to each member of the Command Staff, and to the second and third officers. The Command Staff must approve this agenda.

### §4.2. COMMAND STAFF MEETINGS.

- (A) In order to prepare for the General Monthly Meeting, at least one Command Meeting shall be held at locations as scheduled during the previous month's Command Meeting.
- (B) More than one Command Staff Meeting may be held when situations warrant. The number of these meetings per month should match the time it takes to resolve the issues at hand.
- (C) The objectives for Command Staff Meetings include, but are not limited to the following:
  - (1) Plan the agenda for the next upcoming Monthly General Meetings.
  - (2) Detailed planning for events and activities.
  - (3) Promotion reviews.
  - (4) Consideration of proposals.
  - (5) Consideration of revision of any part of these Regulations, By-Laws, and Guidelines.
  - (6) Budget Review.
- (D) The following staffs are required to attend:
  - (1) Command Staff.
  - (2) Command Support Staff.
- (E) Members of the following staffs are expected to, but not necessarily required to attend:
  - (1) Admiralty Board.
  - (2) Advisory Support Staff.
  - (3) Senior Officers' Staff.
- (F) No member shall be denied his or her presence at a Command Staff Meeting. However, only those who are members of the staffs listed in §4.2(D) and §4.2(E) RMR may vote on issues brought up at the Command Staff Meetings, and may bring up proposals to the leadership of the Organization at these meetings.
- (G) The Command Staff may substitute the MaxCommand Yahoo Message Board for a Command Staff meeting if necessary but must make the archives available to paid members in good standing if said member submits a written request for this information.

**§4.3. DEPARTMENTAL AND SPECIAL INTEREST GROUP MEETINGS.**

- (A) All department officers and special interest groups may hold meetings outside those prescribed in §4.1 and §4.2 RMR, and activities; so long as the commanding officer and the first officer know in advance that these department and special interest group meetings are taking place.
- (B) The Command Staff must present a sign-in sheet to the leader of the special interest group or department officer so that members may gain point credit for their attendance.
- (C) No department or special interest group meeting or activity may be held at the same time as the meetings and activities of the Maximillian without prior consent of the commanding officer.

**§4.4. ANNOUNCEMENT OF MEETING AND ACTIVITY TIMES AND LOCATIONS.**

Announcements of meeting and event times and locations are generally done at the previous meeting, and are generally listed in The Mighty Max newsletter and on the website, however reminders should be sent out at least one to two weeks prior to the next meeting or event by mail, e-mail, Message Board, Website, telephone, or in person.

**§4.5. CLOSED MEETINGS AND ANNOUNCEMENT OF SENSITIVE INFORMATION.**

- (A) General Membership Meetings may be closed from the public and from members of other Star Trek fan associations when deemed absolutely necessary by the commanding officer, and only with the approval of the Admiralty Board.
- (B) In such instances, the commanding officer shall contact the chairman of all Star Trek fan organizations concerned prior to the meeting.
- (C) Closed meetings should be kept to a minimum, and shall only be conducted in situations concerning, but not limited to:
  - (1) Internal administration of significant importance.
  - (2) Planning of a major event.
- (D) The commanding officer may elect to disclose sensitive information at a General Meeting. In this event, the commanding officer shall announce that any information not intended to be made public shall be considered "confidential" or "classified" prior to and after giving the sensitive information during a meeting.

**§4.6. CANCELLATIONS.**

- (A) Cancellations of planned and announced meetings and activities are permitted only under the most extreme of circumstances. These circumstances include acts of God (severe weather [at least Level 2 Emergency] or disaster), or cancellation by a host (i.e. convention staffs, etc).
- (B) If this Organization had committed itself to a meeting or event, then cancellation is not permitted unless the conditions in §4.7(A) RMR are met.
- (C) Even if only one or two people are available for a planned activity, the activity shall go on, and credit given to those attended.

U.S.S. MAXIMILLIAN STAR TREK FAN ORGANIZATION REVISED REGULATIONS, BY-LAWS, AND GUIDELINES (2005)

- (D) In every case that the commanding officer and/or first officer is unable to attend, the most senior officer in the line of command shall assume command of an activity or event. Under no circumstance shall a meeting or event be cancelled because a certain member or members cannot attend, regardless of their rank or position.
- (E) In the rare event of a cancellation, all members shall be informed of it, regardless if they planned to attend or not. If a host is involved, then the host shall be contacted with explanation of why the event was cancelled. It must be one of the conditions prescribed in §4.7(A) RMR.

<p><u>HISTORY</u>: Effective 01 January 1999 (Supercedes 1998 Edition 2.0). Adopted as a result of repeated cancellations of events and activities during the summer of 1998, and the problems that resulted.</p>
---

## CHAPTER 5

# DUTIES AND RESPONSIBILITIES OF THE COMMAND STAFF AND SENIOR OFFICERS' STAFF OFFICERS AND CREWMEN

## §5.1. COMMANDING OFFICER.

- (A) The commanding officer is responsible for the coordination and the conduct of the entire Organization.
- (B) The commanding officer is responsible for leading the Organization in an effective manner, and to generate an atmosphere that reflects the spirit of Star Trek.
- (C) The commanding officer presides at all meetings of the Organization and signs the records thereof.
  - (1) If the commanding officer attends a department meeting, he may act as an advisor to the department officer, however the department officer shall preside over his meeting.
  - (2) If the commanding officer attends a special interest group meeting, he may act as an advisor to the group leader, however the group leader shall preside over his meeting.
- (D) The commanding officer appoints all department officers, authorizes transfers, promotions/demotions for all ranks up to and including LIEUTENANT COMMANDER, and authorizes merit awards for active duty members.
- (E) The commanding officer makes ALL final decisions and policies that do not conflict with these Regulations, By-Laws, and Guidelines UNLESS overruled by TWO-THIRDS [2/3] majority vote of the Command Staff.
- (F) The commanding officer collects a regular status report from the first officer with department officer reports attached. All reports should include membership statistics, needs, problems, activities, etc.
- (G) Should the commanding officer be unable to continue in his position, or is relieved of duty by the Admiralty Board, then a new commanding officer shall be selected.
- (H) The commanding officer must strictly adhere to the provisions of the Dual Membership Policy as prescribed in §2.5(A) RMR.
- (I) Qualifying members of the Advisory Support Staff may run for the position of commanding officer.
  - (1) These members, if elected, are temporarily removed from the Advisory Support Staff.
  - (2) Upon the end of their term as commanding officer, they will be reinstated to the Advisory Support Staff.
- (J) Members of the Admiralty Board may run for the position of commanding officer.
  - (1) These members, if elected, are temporarily removed from the Admiralty Board.
  - (2) These members may retain their rank, however they will be referred to as "commodore".
  - (3) Upon the end of their term as commanding officer, they may be reinstated to the Admiralty Board.
- (K) Commanding officers shall hold the minimum rank of CAPTAIN.

U.S.S. MAXIMILLIAN STAR TREK FAN ORGANIZATION REVISED REGULATIONS, BY-LAWS, AND GUIDELINES (2005)

- (1) If an officer was promoted to the rank of captain for the sole purpose of being commanding officer, said officer must hold the position of commanding officer for a period of ONE [1] YEAR to retain the rank of captain upon his relief, or resignation from the position of commanding officer.
  - (a) Should a commanding officer be relieved or resign before this time, he shall return to the rank he carried before his election or appointment to office.
  - (b) The exception to this will be if the officer already had the rank of captain at the time of entering office.
- (2) In the extreme case that a commanding officer is promoted by the Commissioner to rear admiral lower half, he will not be promoted again by the Commissioner until the end of his term without majority consent of the Command Staff, Advisory Support Staff, and the Admiralty Board. The Commissioner must provide a valid reason for such a promotion.
- (3) The commanding officer shall always be referred to as "captain", unless he holds a flag officer rank, in which case he may be referred to as "commodore".

**§5.2. FIRST OFFICER.**

- (A) In the absence of the commanding officer, the first officer assumes and discharges the duties of the commanding officer.
- (B) The first officer shall be responsible for all personnel matters, including assisting members (especially the commanding officer) in any way possible.
- (C) The first officer coordinates with and supervises the Senior Officers' Staff.
- (D) The first officer chairs promotion boards and boards of inquiry.
- (E) The first officer is responsible for receiving monthly department officer reports, and prepares a summary report to the commanding officer on a monthly basis. All reports should include membership statistics, needs, problems, activities, etc.
- (F) The first officer, under the authority of the commanding officer, is the chief enforcer of these Regulations, By-Laws, and Guidelines.
- (G) Should the first officer be unable to continue in his position, or is relieved of duty by the Admiralty Board, then the next senior officer from the Senior Officers' Staff, as appointed by the commanding officer, shall assume the duties of the first officer.
- (H) The first officer must strictly adhere to the provisions of the Dual Membership Policy as prescribed in §2.5(A) RMR.
- (I) Qualifying members of the Advisory Support Staff may run for the position of first officer.
  - (1) These members, if elected, are temporarily removed from the Advisory Support Staff.
  - (2) Upon the end of their term as first officer, they will be reinstated to the Advisory Support Staff.
- (J) Members of the Admiralty Board may run for the position of first officer.
  - (1) These members, if elected, are temporarily demoted to the brevet rank of CAPTAIN.
  - (2) Upon the end of their term as first officer, they will be reinstated to the Admiralty Board at their previous rank and position.

U.S.S. MAXIMILLIAN STAR TREK FAN ORGANIZATION REVISED REGULATIONS, BY-LAWS, AND GUIDELINES (2005)

- (3) Time in grade for their flag rank may still be counted for these officers, even though they hold the brevet rank of captain. If a promotion is warranted at the end of their term, then they will be promoted to the appropriate flag rank.
- (K) The first officer shall hold the minimum rank of LIEUTENANT COMMANDER, and a maximum rank of CAPTAIN. The rank of LIEUTENANT COMMANDER will be granted, unless one of the following apply:
- (1) The first officer held the rank of COMMANDER or CAPTAIN prior to taking office, in which case he will retain his rank.
  - (2) Officers who were previously REAR ADMIRAL LOWER HALF or higher will carry a starting brevet rank of CAPTAIN upon taking office.
- (L) If a member is promoted to the rank of lieutenant commander for the sole purpose of becoming first officer, that rank will be considered a brevet rank for a probationary period of ONE [1] YEAR, after which time, the rank will become permanent.
- (M) A member holding the position of first officer may continue to participate in the Promotion System for points toward their next permanent rank.
- (N) The first officer, even if he holds the rank of LIEUTENANT COMMANDER, outranks any member under his jurisdiction, even if another member in his command holds a rank of COMMANDER or CAPTAIN, regardless of time in grade or time in membership. The first officer answers directly to the commanding officer.
- (O) The first officer is referred to as "commander" regardless of the rank he holds.

**§5.3. CHIEF OF THE COMMAND.**

- (A) The chief of the command is the highest-ranking youth member in the command structure of the Organization, serving as the principal advisor for youth members to the commanding officer.
- (B) The chief of the command is responsible for the execution of all orders and directives prescribed by these Regulations, By-Laws, and Guidelines; and those of the commanding officer among youth members.
- (C) The chief of the command represents youth members to the commanding officer in all affairs of this Organization, and is responsible to the commanding officer for the conduct of the youth membership.
- (1) The chief of the command, with the authorization of the commanding officer and the Command Staff, and under the supervision of two adult members (preferably one being a parent), one of which must be over TWENTY-ONE [21] YEARS of age, may plan activities for the enlisted membership.
  - (2) Though the chief of the command conducts activities for enlisted members, the adult advisors shall supervise these activities, acting as chaperons.
- (D) The chief of the command coordinates with and supervises all department petty officers.
- (E) The chief of the command makes better communications possible at all levels of command throughout the Organization and fosters a keener sensitivity to the needs and viewpoints of the youth membership.
- (F) The chief of the command has the responsibility of keeping the commanding officer up to date on situations, procedures, and practices that affect the morale and well being of the enlisted crew.
- (G) In the event that the chief of command is relieved by proper authority, or is no longer able to perform his duties, the next senior available youth member shall assume his duties.

U.S.S. MAXIMILLIAN STAR TREK FAN ORGANIZATION REVISED REGULATIONS, BY-LAWS, AND GUIDELINES (2005)

- (H) Should the chief of the command be unavailable for a meeting, event, or other activity, then he may have the next senior available youth member represent him, and/or to perform his duties.
- (I) The chief of the command shall hold one of the following ranks:
  - (1) Command Chief Petty Officer [C/Ch].
  - (2) Command Senior Chief Petty Officer [C/SC].
  - ~~(3)~~ Command Master Chief Petty Officer [C/MC].
- (J) These ranks are held only while they are in office. Once their term is up, they will reassume the standard rank for their grade:
  - (1) Chief Petty Officer [CPO].
  - (2) Senior Chief Petty Officer [SCPO].
  - (3) Master Chief Petty Officer [MCPO].
- (K) The chief of the command can continue to participate in the Promotion System while still in office.
- (L) The chief of the command is required to relinquish his office upon his SEVENTEENTH [17] BIRTHDAY.

**§5.4. DEPARTMENT OFFICERS.**

- (A) Starship department officers consist of members holding one of the following positions:
  - (1) Operations Manager.
  - (2) Chief Security Officer.
  - (3) Chief Engineering Officer.
  - (4) Chief Communications Officer.
  - (5) Shuttle Operations Coordinator.
  - (6) Science Officer.
  - (7) Auxiliary Services Officer.
  - (8) Chief Intelligence Officer.
  - (9) Chief Medical Officer.
  - (10) Rapid Response Commander.
- (B) A department officer is responsible to the commanding officer and first officer for the contact, conduct, and morale of the members within his department.
  - (1) A department officer contacts the members within his department concerning dates, times, and any changes in plans concerning any Maximillian meeting or activity. The department officer may delegate some of this responsibility to his section officers and petty officers.
  - (2) A department officer holds conferences with each member in his department concerning advancement in rank, awards, morale, problems, concerns, suggestions, and the members' personal goals with the Organization.
  - (3) A department officer performs duties as may be required from time to time by the Command Staff and the membership within his department.
  - (4) A department officer recommends members within his department concerning advancement in rank, awards, ribbons and/or decorations to the first officer.
- (C) A department officer is responsible for keeping track of promotion requirements and points for those within his department.
- (D) A department officer shall be the direct commanding officer for section officers within his department.
- (E) A department officer is responsible for submitting a report once a month to the first officer concerning the status of his department.

**U.S.S. MAXIMILLIAN STAR TREK FAN ORGANIZATION REVISED REGULATIONS, BY-LAWS, AND GUIDELINES (2005)**

- All reports should include membership statistics, needs, problems, activities, recommendations for promotion/awards, etc.
- (F) A department officer is responsible for submitting an article to The Mighty Max newsletter.
  - (G) A department officer must adhere to the Dual Membership Policy as prescribed in §2.5(B) RMR.
  - (H) Department officers shall hold the minimum rank of LIEUTENANT and the maximum rank of CAPTAIN.
  - (I) The starting rank for a department officer is LIEUTENANT unless the department officer holds a rank of LIEUTENANT COMMANDER, COMMANDER, or CAPTAIN.
    - (1) Department officers may continue to participate in the Promotion System to advance in rank.
    - (2) If the department officer was promoted to the rank of lieutenant for the sole purpose of holding this position, then the rank shall be considered a brevet rank for the FOUR [6] MONTH probationary period.
      - (a) If the department officer has successfully completed the probationary period, then the brevet rank of lieutenant shall become permanent.
      - (b) If the department officer has not successfully completed the probationary period, then the department officer shall be relieved and the rank of lieutenant shall be revoked, and the member returns to his original rank and position.
  - (J) The department officer outranks everyone in his department, regardless of rank.
  - (K) Department officers are appointed by the commanding officer. They may hold their positions indefinitely unless one of the following occur:
    - (1) The department officer decides to step down from his position.
    - (2) The department officer takes on a position of greater responsibility, where he would no longer be able to fulfill his duties as department officer.
    - (3) The department officer is appointed to the Advisory Support Staff.
    - (4) The department officer is elected to, or appointed to, and assumes the duties of a member of the Command Staff.
    - (5) The department officer is appointed to the Admiralty Board.
    - (6) The department officer is relieved by proper authority.

**§5.5. DEPARTMENT PETTY OFFICERS.**

- (A) Department Petty Officers are the highest-ranking youth members within their respective departments. They serve as the principal advisor to their respective department officers in matters concerning youth.
- (B) Department petty officers are responsible for the execution of all orders and directives prescribed by these Regulations, By-Laws, and Guidelines; and of their respective department officers to youth members within their departments.
- (C) Department petty officers coordinate with and supervise the section petty officers (if any are assigned) within their respective departments.
- (D) Department petty officers coordinate with the chief of the command.
- (E) Department petty officers make better communications possible at all levels of command throughout the Organization and foster a keener sensitivity to the needs and viewpoints of the youth members.

**U.S.S. MAXIMILLIAN STAR TREK FAN ORGANIZATION REVISED REGULATIONS, BY-LAWS, AND GUIDELINES (2005)**

- (F) Department petty officers have the responsibility of keeping their respective department officers up to date on situations, procedures, and practices that affect the welfare, morale, and well being of the youth members within his department.
- (G) In the event that a department petty officer is unavailable, no longer able to perform his duties, or is relieved by proper authority, the next senior-ranking youth member within the department shall assume his duties.
- (H) The department petty officer shall hold the minimum rank of PETTY OFFICER FIRST CLASS. Should the department petty officer hold a higher rank, then he may retain that rank.

**§5.6. MISSION OPERATIONS OFFICER (PUBLIC RELATIONS OFFICER)**

- (A) Mission Operations Officer shall be charged to assist the commanding officer in areas including, but not necessarily limited to:
  - (1) Media coverage.
  - (2) Liaison between the commanding officer and the contact for establishments where this Organization will hold events.
  - (3) Recruitment of new members and retention of current members.
- (B) The mission operations officer shall assist those members who are carrying out special projects they have proposed, he shall assist those matters in the areas covered in §5.6(A) RMR.
- (C) The mission operations officer shall strictly adhere to the Dual Membership Policy as prescribed in §2.5(A) RMR.

HISTORY: Effective 01 January 2000 (Supercedes 1999 Edition 3.0). Position established in 1997. Title formally changed, April 2000 from Public Relations Officer to Mission Operations Officer. Date effective retrograded to January 1, 2000.

**§5.7. SHIP'S PURSER.**

- (A) The Ship's Purser, under the direct supervision of the commanding officer, shall be charged with ship's finances.
- (B) The ship's purser shall collect annual fees, pay bills of sale owed by the Organization, and reimburse members in areas deemed necessary by the commanding officer.
- (C) The ship's purser shall make at least one report per month on the finances of the Organization to the commanding officer regarding current status of ship's funds and allocations of those funds. The reports shall be made available to any member who wishes to review it.
- (D) The ship's purser shall make the funds readily available to the commanding officer and executive officer at all times, and should be available to meet with the commanding officer or first officer regularly, if needed.
- (E) The ship's purser shall strictly adhere to the Dual Membership Policy as prescribed in §2.5 RMR.

**§5.8. RECORDS OFFICER.**

- (A) The records officer shall keep minutes of the proceedings of the Organization and make proper record of the same, which shall be attested to by him.

U.S.S. MAXIMILLIAN STAR TREK FAN ORGANIZATION REVISED REGULATIONS, BY-LAWS, AND GUIDELINES (2005)

- (B) The Records Officer shall report the activities of these functions at the regular scheduled monthly meeting. The report, or "reading of the minutes," shall be approved by voice vote of the General Membership.

## FLAG OFFICER POSITIONS

### §5.9. COMMISSIONING ADMIRAL (COMMISSIONER – COA or COMM).

The Commissioning Admiral (COA) is the name of the position of the highest-ranking admiral on board the USS Maximillian. This person is the ranking member of the Admiralty Board and oversees the smooth operation of the Admiralty Board as well as the ship as a whole.

The COA must be a minimum of 25 years of age and served as the Commanding Officer of the USS Maximillian for at least one full term with honor.

The COA must have a minimum of two (2) years serving on the Admiralty Board and a minimum of (6) years as a member in good standing on the ship.

### §5.10. DEPUTY COMMISSIONING ADMIRAL (DEPUTY COMMISSIONER - DECOMM).

The Deputy Commissioning Admiral (DECOMM) is the name of the position of the third ranking admiral on the Admiralty Board of the USS Maximillian. This person keeps the minutes and files the briefs of the Admiralty Board. This person is in charge of all the records of the Admiralty Board and communicating all decisions of the Board to the Command Board, Staff Advisory Board, and General Membership of the USS Maximillian.

The DECOMM must be a minimum of 25 years of age and served as the Commanding Officer of the USS Maximillian for at least one full term with honor.

The DECOMM must have a minimum of 6 months serving on the Admiralty Board and a minimum of (6) years as a member in good standing on the ship.

### §5.11. INSPECTOR GENERAL (IG).

The Inspector General (IG) is the name of the position of the second ranking admiral on the Admiralty Board of the USS Maximillian. This person is the keeper of the Regulations of the ship. He is charged with revising and updating the Regulations on an annual basis.

The IG is the interpreter of the Regulations when in dispute and his judgments in this capacity are final. Only a two-thirds majority of the Admiralty Board can overrule his judgment.

The IG must be a minimum of 25 years of age and served as the Commanding Officer of the USS Maximillian for at least one full term

U.S.S. MAXIMILLIAN STAR TREK FAN ORGANIZATION REVISED REGULATIONS, BY-LAWS, AND GUIDELINES (2005)

with honor or a minimum of (6) years as a member in good standing on the ship. This person must have a minimum of (2) years serving on the Admiralty Board.

Please refer to Chapter 10 for further duties of the IG.

**§5.12. INSPECTOR GENERAL (IG) RESERVED SPECIAL DUTIES.**

**Marshal Law**

- (A) Under extreme circumstances it may become necessary for the ship to undergo radical transformation. This may include, but is not limited to, criminal activity, sudden death, or forced removal of the command staff. The IG may declare Marshall Law to maintain or restore order, to promote a member to a rank above the highest-ranking officer, to restructure the organization, or take back control of the ship from a hostile bid for control, etc.
- (B) It is strongly recommended that the IG uses this power in only extreme emergencies and for as short a period of time as it requires setting the organization back on a positive track.
- (C) The IG cannot take control until all reasonable options have been considered and exhausted to alleviate the crisis.
- (D) Once in control, the IG is strongly recommended to get the council of the Admiralty Board, Command Staff, and General Membership where applicable.

*NOTE: This is an extremely powerful position and must be given to someone who can be trusted to always have the best interests of the organization at heart.*

HISTORY: Effective 01 January 2001 (Supercedes 1999 Edition 3.0). The only time Marshal Law has ever been declared was for one 30 Minute period in February 2001 after the untimely death of Robert S. Lyon on Feb 8<sup>th</sup>. The USS Lynx Captain informed Rear Admiral Gregory Dunn (the first and current IG) by phone after Rob's death that Rob had "given" the command of the USS Maximillian to the Captain of the Lynx in the event that anything should happen to Rob. Since the Captain of the Lynx could not prove this, the IG declared Marshal Law and issued an order rescinding any order Rob may have issued concerning taking control of the Max from it duly elected Command Board and General Membership. At the same time, the IG promoted Admiral Matt Morris to fill the vacant position of Commissioning Admiral.

**§5.13. FOUNDING ADMIRAL (FADM).**

The FADM refers to one individual and can no longer be attained or conferred on any member. Robert S. Lyon was the first member of the USS Maximillian to attain the rank of Admiral and thus the position of Founding Admiral. This honor was bestowed on him in 1996 and died with him in 2001. This position has been hereby retired.

## CHAPTER 6

## DUTIES AND RESPONSIBILITIES OF COMMAND SUPPORT STAFF OFFICERS AND YEOMEN

**§6.1. SHIP'S COUNSELOR.**

- (A) The ship's counselor shall serve to help new members become more familiar with the Organization and its members.
- (B) The ship's counselor shall introduce all new members and guests at the General Meeting.
- (C) The ship's counselor shall help new members choose a "duty posting" and familiarize them with the Promotion System.
- (D) The ship's counselor shall introduce new members to the commanding officer, chief of the command, and their new department officer.
- (E) The ship's counselor shall, to the best of his ability, provide answers to questions from new members and prospective members.
- (F) The ship's counselor shall provide the commanding officer with a report regarding ship's morale, and shall assist the chief of the command in affairs regarding youth members.
- (G) The ship's counselor, under the supervision of the commanding officer and the Assistant Commissioner of Personnel, is charged with keeping track of individual member promotion points, awards, tenure, and activity level.
- (H) The ship's counselor shall keep a record of all sign-in sheets.
- (I) The ship's counselor shall keep a record of membership duty postings.
- (J) The ship's counselor shall make a report to the commanding officer regarding attendance, promotions, awards, and concerns regarding individuals who are not attending regularly or who are not receiving deserved awards and promotions.

HISTORY: Effective 01 January 2000 (Supercedes 1999 Edition 3.0). Duties for Ship's Counselor and Personnel officer were combined into the duties of ship's counselor, January 2000. This change is consistent with what has been established in the Star Trek genre.

**§6.2. PERSONNEL OFFICER. REPEALED.**

HISTORY: Effective 01 January 2000 (Supercedes 1999 Edition 3.0). Repealed, January 2000, and combined into the duties of ship's counselor. This change is consistent with what has been established in the Star Trek genre.

**§6.3. YEOMEN.**

The primary responsibility for yeomen is to assist the records officer and personnel officer in any way possible. One yeoman may be assigned to each department.

## CHAPTER 7

## RANKS AND PROMOTIONS

## §7.1. RANKS AND PROMOTIONS (GENERAL OVERVIEW).

- (A) As with most Star Trek fan organizations of this type, all members in good standing are assigned fictional rank and position within the structure of the Organization.
- (B) The Promotion System of the Maximillian was created to recognize service with and/or to the Organization. It has been designed to simulate the rank structure as seen in Star Trek and to recognize contributions and achievements in a fair and equitable manner.
- (C) Even though many members are adults, our members still have the hearts of children and still like to pretend. Members who so desire may hold a fictional "rank" in our Organization and can earn promotions through doing good works and becoming involved in the Maximillian's activities.
- (D) It is very important to remember that ranks really only reflect the length of service in the Organization and a member's level of involvement.
- (E) The Maximillian has found through experience that members do care a great deal about their ranks, and the Maximillian does not want to diminish that intensity by cheapening the promotion process. Thus, the following promotion requirements have been designated with the intent of making rank something to be proud of as well as something to be earned.
- (F) Ranks are divided into ten categories for Fleet ranks:
  - (1) Fleet Ranks.
    - (a) Enlisted Personnel.
      - [1] CR- Crewman recruit.
      - [2] CA- Crewman apprentice.
      - [3] CN- Crewman.
    - (b) Petty Officers.
      - [1] PO3- Petty officer third class.
      - [2] PO2- Petty officer second class.
      - [3] PO1- Petty officer first class.
    - (c) Chief Petty Officers.
      - [1] CPO- Chief Petty officer.
      - [2] SCPO- Senior Chief Petty Officer.
      - [3] MCPO- Master Chief Petty Officer.
    - (d) Commissioned Officer Candidates.
      - [1] CDT4- Cadet fourth class.
      - [2] CDT3- Cadet third class.
      - [3] CDT2- Cadet second class.
      - [4] CDT1- Cadet first class.
    - (e) Junior Grade Commissioned Officers.
      - [1] AENS- Acting ensign.
      - [2] ENS- Ensign.
      - [3] LTJG- Lieutenant junior grade.
    - (f) Senior Grade Commissioned Officers.
      - [1] LT- Lieutenant.
      - [2] LCDR- Lieutenant commander.
    - (g) Command Grade Commissioned Officers.
      - [1] CDR- Commander.

U.S.S. MAXIMILLIAN STAR TREK FAN ORGANIZATION REVISED REGULATIONS, BY-LAWS, AND GUIDELINES (2005)

- [2] CAPT- Captain.
- (h) Junior Flag Grade Commissioned Officers.
  - [1] RDML- Rear admiral lower half.
  - [2] RADM- Rear admiral.
- (i) Senior Flag Grade Commissioned Officers.
  - [1] VADM- Vice admiral.
  - [2] ADM- Admiral.
- (j) Special Grade Commissioned Officers.
  - [1] SADM- Senior admiral.
  - [2] FADM- Founding admiral.
- (2) Correspondent Associate Titles.
  - (a) Junior Diplomats.
    - [1] 2LGT- Second legate.
    - [2] LGT- Legate.
  - (b) Intermediate Diplomats.
    - [1] VENV- Vice Envoy.
    - [2] ENV- Envoy.
  - (c) Senior Diplomats.
    - [1] EVG- Envoy General.
    - [2] AMB- Ambassador.

HISTORY: Effective 01 January 2000 (Supercedes 1998 Edition 2.0). All Mobile Ground Force ranks have been eliminated, however, in light of the information provided on the Rapid Response forces as depicted in the Last Unicorn Star Trek RPG and in Star Trek: Deep Space Nine, the postings for the former Mobile Ground Forces remain in place under the auspices of the Rapid Response forces. In place of the former Mobile Ground Force ranks, the Correspondent Associate member titles have been added to this list.

**§7.2. REPEALED.**

HISTORY: Effective 01 January 1999 (Supercedes 1998 Edition 2.0). This regulation was incorporated into §7.1(F) RMR. All fleet enlisted ranks revised to naval standard rank system to enhance clarity.

**§7.3. RANK POLICY.**

- (A) All legitimately earned ranks from other Star Trek organizations earned by a member, if equal or higher than what is authorized by these Regulations as a minimum grade required for a given position with this Organization, the commanding officer may recognize at his discretion, the member's former rank earned with the other organization UNLESS one of the following apply:
  - (1) You are a commissioned officer under EIGHTEEN [18] YEARS of age.
    - (a) In this instance, if the commanding officer wishes to grant a youth his commissioned rank he earned with another organization, he must first confer with the chief of the command and the Commissioner.
    - (b) If the commissioned rank is not recognized, the commanding officer will grant that youth his former commissioned rank upon his EIGHTEENTH [18] BIRTHDAY. If the youth member is still a member with the other organization with which he has a commission, the commanding officer may commission him

U.S.S. MAXIMILLIAN STAR TREK FAN ORGANIZATION REVISED REGULATIONS, BY-LAWS, AND GUIDELINES (2005)

- at his current commissioned rank earned with the other organization upon his EIGHTEENTH [18] BIRTHDAY.
- (2) A member was formerly a flag officer with another organization.
- (a) In this case, if such an individual wishes to hold a rank and position aboard the Maximillian, the Commissioner will reduce him in rank to CAPTAIN.
- (b) The individual may be assigned a posting on the ship, or placed on the Advisory Support Staff by the Command Staff, Advisory Support Staff, and the Admiralty Board for a probationary period of ONE [1] YEAR. The Admiralty Board, upon successful completion of the probationary period, will then grant this member his former rank.
- (B) The commanding officer may recognize the ranks of other Star Trek organizations with the consent of the Admiralty Board.
- (1) In considering whether or not this Organization will recognize a new member's previously earned rank, the commanding officer may also consider how that member's previous Star Trek organization would consider honoring this Organization's rank were the circumstances reversed. This applies if the member's previous organization were in the area and in constant contact with the Maximillian.
- (2) If the new member's previous organization is rarely, or has never been in contact with the Maximillian, the commanding officer and/or commissioner may require documentation to prove such rank was indeed earned. A photocopy of these documents should be placed into the new member's personnel file.
- (3) A probationary period may be established to gauge the activity level and interest of the new member. Criteria may be set for a new member before a rank can be give. The Criteria will be set by a consensus of the Admiralty Board, Commanding Officer and the new member, with the Admiralty Board approving of the criteria before it is set in place.
- (C) During correspondence between members through the mail, no mention of rank or position shall be used on the envelope in cases where a member to which the letter is from or to whom the letter is being sent may be a soldier, sailor, marine or airman in any branch or component of the United States Armed Forces; or if the letter is sent to a citizen of another country.
- (C) Upon completion of all joining requirements, military officers will receive the equivalent rank to that which they hold in the Armed Forces, or the last rank they held while they were still in the service.

HISTORY: Effective 01 January 2000 (Supercedes 1999 Edition 3.0). This regulation no longer restricts the honoring of previously earned rank by new members from other Organizations to local groups. Additionally, this revision provides guidelines on the procedures taken when considering honoring previously earned rank, as well as to verify if it had been earned at all.

#### §7.4. PROMOTION POINT VALUES.

To make standard promotions fair and unbiased as possible, a system of earning promotion points has been adopted by most Star Trek fan associations. Points are earned only while and individual is a member in good standing with

U.S.S. MAXIMILLIAN STAR TREK FAN ORGANIZATION REVISED REGULATIONS, BY-LAWS, AND GUIDELINES (2005)

the Maximillian. If a member achieves something for or with the Organization, and a point value has not been assigned, the commanding officer may assign promotion point value for the achievement or activity. After serious consideration concerning point values, the proceeding activities, achievements, and service will have the following point values:

- (A) 1 POINT. Wearing of Maximillian ActionWear at a recruiting drive.
- (B) 2 POINTS.
  - Wearing of a Star Trek Starfleet uniform at a recruiting drive.
- (C) 3 POINTS.
  - (1) Wearing of a Star Trek Starfleet uniform at a General Membership meeting.
  - (2) Recruiting drive.
    - (a) This applies for each day of the drive a member works, but good only for up to TWO [2] DAYS.
    - (b) Individuals must work at the table for a minimum period of TWO [2] HOURS per day in order to receive point credit for this, unless previously arranged with the commanding officer.
  - (3) Submissions to The Mighty Max newsletter.
  - (4) Maximillian role-playing game sessions.
  - (5) Kids-N-Kamp Activity Recognition.
  - (6) Convention Service Recognition.
  - (7) Convention Attendance Recognition.
  - (8) Max Events.
  - (9) Attendance of Command Meeting.
- (D) 5 POINTS.
  - (1) Attendance of the General Membership Meetings.
  - (2) Recruiting Drive Recognition.
  - (3) Donating blood.
  - (4) Attending a convention. A member must be required to show proof that he had attended the convention by displaying his convention pass or a receipt. These points are not awarded if one served as a convention staff member.
  - (5) Assembling the Mighty Max newsletter.
- (E) 8 POINTS.
  - (1) Recruiting a member for this Organization. This does not include members signed aboard from the website or any recruiting drive.
  - (2) Members who are students who attain HONORABLE MENTION at school.
  - (3) Chief of the Command Service Award.
  - (4) Department Petty Officer Service Award.
  - (5) Section Petty Officer Service Award.
  - (6) Skrit Award.
- (F) 10 POINTS.
  - (1) Awards and commendations earned outside this Organization.
  - (2) Members who are students who attain HONOR ROLL or DEAN'S LIST at school.
  - (3) Charity events. Must be approved by the commanding officer if not related to a Maximillian activity.
  - (4) Working at a convention either as a member of the convention staff and/or convention security. This may also apply for any Starbase Columbus event.
  - (5) Commissioner's Starship Citation.
- (G) 12 POINTS.
  - (1) Blobbin's Award of Levity.
  - (2) U.S. Military Service Ribbon.
  - (3) Community Service Ribbon.

**U.S.S. MAXIMILLIAN STAR TREK FAN ORGANIZATION REVISED REGULATIONS, BY-LAWS, AND GUIDELINES (2005)**

- (4) Graduate from Junior High School or Middle School.
- (5) Blood Donors' Decoration.
- (H) 14 POINTS.
  - (1) Staff Service Award.
  - (2) Recruiters' Medallion.
- (I) 15 POINTS.
  - (1) Graduate from high school or vocational school with a high school diploma, or earn a GED.
  - (2) Legion of Honor, Award of Merit.
  - (3) Starship Achievement Award.
  - (4) Five-Year Membership Medallion.
  - (5) Member in Good Standing Medallion.
  - (6) Crewman of the Year Award.
  - (7) Commanding Officer Service Award.
  - (8) First Officer Service Award.
- (J) 17 POINTS. Graduate with an associate degree in any technology or major of your choice from technical school, college, or a university.
- (K) 20 POINTS.
  - (1) Graduate with a bachelor degree in any technology or major of your choice from a college or university.
  - (2) Making or purchasing your FIRST Starfleet uniform from any episode or motion picture of Star Trek or its spin-off series.
    - (a) If a member has a Starfleet uniform when these Regulations go into effect, or when he joined, then these 20 points are automatically awarded.
    - (b) Uniforms are strongly recommended for all members, however they are not a requirement.
  - (3) Legion of Honor, Award of Heroism.
- (L) 25 POINTS.
  - (1) Graduate with a master's degree in any technology or major of your choice from a college or university.
  - (2) Manage the website for a period of THREE -6- MONTHS. (This may be earned by the website manager's assistant or assistants).
- (M) 26 POINTS. Distinguished Service Medallion.
- (N) 28 POINTS. Meritorious Service Medallion.
- (O) 30 POINTS. Commanding Officer's Award of Merit.
- (P) 32 POINTS. Admiralty Board Award of Merit.
- (Q) 40 POINTS. Graduate with a Ph.D. in any major of your choice from a college or university. This can also include a law degree, or doctor of medicine, psychology, psychiatry, dentistry, etc.
- (R) ONE GRADE IN RANK. Legion of Honor, Award of Valor.
- (S) ONE GRADE IN RANK AND LIFETIME MEMBERSHIP. Adult members receiving the Honor Award.
- (T) COMMISSIONING AS AN ACTING ENSIGN AND LIFETIME HONORARY MEMBERSHIP. Youth members receiving the Honor Award.
- (U) LIFETIME HONORARY MEMBERSHIP. Successfully complete one full term as commanding officer.

**HISTORY:** Effective 01 January 1999 (Supercedes 1998 Edition 2.0). Any points earned prior to this date to be used toward a promotion will fall under the requirements of the U.S.S. MAXIMILLIAN STAR TREK FAN ASSOCIATION REGULATIONS, BY-LAWS, AND GUIDELINES, 1998.

## CHAPTER 8

## PROMOTION REQUIREMENTS

## §8.1 GENERAL INFORMATION.

- (A) Ranks within this Organization are intended to represent tenure and level of activity a member has invested with the Maximillian.
- (B) Though enlisted ranks are lower than that of officers, some youth members may have spent more time in the Organization than some commissioned officers, and can be a major asset to the officer corps if utilized properly.
- (1) The chief of the command answers only to the commanding officer and his superiors. Therefore, he represents the commanding officer.
  - (2) Department petty officers serve as partners to their respective department officers. Therefore, they represent their department officers.
- (C) Enlisted ranks, though they are lower than officer ranks, have similar importance and prestige as their officer counterparts. Though unfortunate, most Star Trek fan organizations tend to ignore the enlisted aspect of the Promotion System, giving even a petty officer first class, or even a chief petty officer - who might have been a member months, or even years, longer than many commissioned officers - a lower level of respect and prestige simply because their rank is lower. Though they do not command anything, enlisted members can carry out assignments of responsibility assigned to them by the commanding officer, Command Staff, and Senior Officers' Staff. A respect and recognition for their time and activity as a member of the Maximillian must be maintained.
- (1) Crewman Recruit / Ensign
  - (2) Crewman Second Class / Ensign
  - (3) Crewman First Class / Lieutenant Junior Grade
  - (4) Petty Officer Third Class / Lieutenant
  - (5) Petty Officer Second Class / Lieutenant
  - (6) Petty Officer First Class / Lieutenant Commander
  - (7) Chief Petty Officer / Commander
  - (8) Senior Chief Petty Officer / Commander
  - (9) Master Chief Petty Officer / Captain
  - (10) The chief of the command is equivalent in prestige to the first officer, as they are enlisted representatives to the commanding officer in matters dealing with youth members.
- (D) Promotion points. Each member is charged to keep an accurate record of promotion points earned. This will be a key factor in the evaluation of a member for advancement to the next rank. All promotion points earned must be approved by one of the following personnel PRIOR TO promotion evaluation:
- (1) Commanding Officer.
  - (2) First Officer.
  - (3) Chief of the command (for youth members only).
  - (4) Department officer.
  - (5) Assistant commissioner of personnel.
  - (6) Deputy commissioner.
  - (7) Commissioner.

**U.S.S. MAXIMILLIAN STAR TREK FAN ORGANIZATION REVISED REGULATIONS, BY-LAWS, AND GUIDELINES (2005)**

- (E) Any promotion points listed or not approved by one of the aforementioned individuals PRIOR TO a member's promotion evaluation will not be counted towards advancement in rank.
- (F) Once a promotion requiring promotion points is earned, a member's total promotion points will be reset to zero, unless one of the following apply:
  - (1) The member had earned more points than required prior to promotion evaluation, in which case the extra points will be counted toward the next promotion.
  - (2) The member was granted a special promotion in which case any points earned toward advancement prior to the special promotion will be carried over towards advancement to the next rank. This does not apply for brevet promotions.
- (G) In the event requirements for promotions change for a rank a member is working toward, the member will have the option to resume working toward their new rank under the old or new requirements.
- (H) The Commissioner grants all promotions for all youth chief petty officer ranks (with the consent of the commanding officer and chief of the command), cadet ranks, and all officer ranks commander and above.

**§8.2. SPECIAL PROMOTIONS.**

- (A) The commanding officer, in accordance to the needs of the Organization, reserves the right to make special promotions for members ranking up to and including the rank of lieutenant commander.
  - (1) Special promotions may be granted by the commanding officer to a member to fill a particular position.
  - (2) Special promotions may be granted once without consulting the officers of the Command Staff and higher.
  - (3) Special promotions to a rank above and including the rank of commander may only be granted with consent of the Commissioner.
  - (4) Special promotions to an enlisted rank above and including the rank of Chief Petty Officer may only be granted with the consent of the Commissioner and/or Admiralty Board.
- (B) It is recommended for most cases that a brevet rank be assigned for a probationary period of time. The length of the probation period is prescribed by the commanding officer, unless otherwise stated in these Regulations.
- (C) A member may refuse a special promotion, but at the risk of losing the position or task that goes along with it.

**§8.3. BREVET RANKS.**

- (A) Anyone assigned a brevet rank must understand that this rank is only temporary.
- (B) If a brevet rank is given to fulfill a probationary period for a position, then the following conditions apply:
  - (1) If the probation period is evaluated as a success, then the commanding officer may make the brevet rank permanent. If this happens, his time in grade for this rank will begin with the date he was appointed the brevet rank.
  - (2) If the probationary period is evaluated as unsuccessful, then the commanding officer will relieve the member from the post, returning him to his former permanent rank. If this happens,

U.S.S. MAXIMILLIAN STAR TREK FAN ORGANIZATION REVISED REGULATIONS, BY-LAWS, AND GUIDELINES (2005)

- time in grade for his permanent rank will remain unaffected by the term under the brevet rank.
- (C) If a brevet rank is given to a member to fulfill a specific task or function, then the following conditions apply:
- (1) The member must understand that the brevet rank is temporary, and when the task or function is complete, the member will be returned to his regular permanent rank. Such a demotion will not be looked upon as a bad mark on the member's record.
  - (2) The member may work toward advancement to his next permanent rank while holding a temporary, brevet rank.
    - (a) Time in grade for a member's permanent rank remains unaffected while holding a brevet rank.
    - (b) All promotion points earned toward the next advancement beyond his permanent rank, not his brevet rank.
    - (c) If a promotion in permanent rank is warranted during a member's service under a brevet rank, then the permanent rank he earned will be the rank he returns to when the conditions for the brevet rank are met.
    - (d) If a promotion in permanent rank is warranted during a member's service under a brevet rank, and such a promotion is to the rank he is holding under brevet conditions, his brevet rank will become permanent.
- (D) No brevet rank may be given beyond two grades above the permanent rank.
- (E) A member may refuse to accept a brevet rank, but at the risk of losing the position or task that goes along with it.
- (F) After a time specified by the Admiralty Board, a Board of Review may be convened to determine whether or not the brevet rank becomes permanent.

HISTORY: Effective 01 January 2000 (Supercedes 1999 Edition 3.0). Allows the Organization to make Brevet ranks permanent for members who performed exceptionally well while fulfilling his temporary duties.

#### §8.4. EARLY COMMISSIONING OF YOUTH MEMBERS.

- (A) This is always a rare practice aboard the Maximillian, and should not be done without the consent of the Command Staff, the Chief of the Command, and the Commissioner.
- (B) Commissioning of youth members may only occur under the following circumstances:
- (1) The youth member must be at least FIFTEEN [15] YEARS of age.
  - (2) The youth member must demonstrate maturity and a sense of responsibility.
  - (3) The youth member must be able to carry out the responsibilities required of a commissioned officer.
- (C) A youth member may be commissioned if the conditions in §8.4(B) are met, and if, in the extreme circumstance the youth member is the only member available and capable to fill an officer position.
- (D) A youth member may be given a brevet rank of acting ensign if he has earned the Honor Award as prescribed by these Regulations, regardless of rank.
- (E) No youth member may be promoted to the rank of lieutenant commander or above, unless overruled by the conditions prescribed in §7.3(A)(1) RMR.
- (F) A youth member may refuse an early commission, but at the risk of losing the position or task which goes along with it.

**§8.5. PROMOTION OF FLAG OFFICERS UNDER SPECIAL CIRCUMSTANCES.**

- (A) The Commissioner may, at his discretion, promote any flag grade officer one grade in rank, if, in his opinion, the situation warrants or in view of mitigating circumstances.
- (B) Before he can grant such a promotion to a flag officer in this manner, he must have the consent by majority vote of the existing Admiralty Board, excluding the officer being promoted.

**§8.6. PROMOTION OF CAPTAINS ON THE ADVISORY SUPPORT STAFF TO FLAG RANK.**

- (A) The Commissioner may, at his discretion, promote any officer of the Advisory Support Staff holding the rank of captain to the flag rank of rear admiral lower half if, in his opinion, the situation warrants or in view of mitigating circumstances.
- (B) Before he can grant such a promotion, he must have the consent of the existing Admiralty Board and the Advisory Support Staff, excluding the officer being promoted.

## PART A: FLEET RANK REQUIREMENTS.

### §8A.1. CREWMAN RECRUIT [CR].

- (A) Entry-level rank for members who have not yet reached their ELEVENTH [11] BIRTHDAY.
- (B) MEMBERSHIP REQUIREMENT. Must be a member in good standing with the Organization.
- (C) Show interest in participating in the Promotion System.

### §8A.2. CREWMAN SECOND CLASS [CN2].



- (A) MEMBERSHIP REQUIREMENT. Must be a member in good standing with the Organization.
- (B) Have a general understanding of the Organization and its purposes.
- (C) Agree to conform to the Regulations and By-Laws of this Organization.
- (D) PROMOTION REVIEW. Positive recommendation from the chief of the command regarding general behavior, participation, level of activity, attitude, and attendance.

HISTORY: Effective 01 January 2000 (Supercedes 1999 Edition 3.0). Rank title revised in accordance to established information given in the Last Unicorn Games RPG system.

### §8A.3. CREWMAN FIRST CLASS [CN1].



- (A) MEMBERSHIP REQUIREMENT. Must be a member in good standing with the Organization.
- (B) AGE REQUIREMENT. Must be TEN [10] YEARS of age or younger.
- (C) ACTIVITY REQUIREMENT. Must be active in the Organization for a period of at least THREE [3] MONTHS.
- (D) DUTY ASSIGNMENT. Choose a department within the Organization in which you are interested "serving" in. Discuss the positions available to you with that department's head.
- (E) PROMOTION REVIEW. Positive recommendation from the chief of the command regarding general behavior, participation, level of activity, attitude, and attendance.

HISTORY: Effective 01 January 2000 (Supercedes 1999 Edition 3.0). Rank title revised in accordance to established information given in the Last Unicorn Games RPG system.

U.S.S. MAXIMILLIAN STAR TREK FAN ORGANIZATION REVISED REGULATIONS, BY-LAWS, AND GUIDELINES (2005)

## §8A.4. PETTY OFFICER THIRD CLASS [PO3].



- (A) STANDARD PROMOTION REQUIREMENTS FOR MEMBERS WHO HELD THE RANK OF CREWMAN.
- (1) MEMBERSHIP REQUIREMENT. Must be a member in good standing with the Organization.
  - (2) AGE REQUIREMENT. Must be at least ELEVEN [11] YEARS of age, but not yet SEVENTEEN [17] YEARS of age.
  - (3) ACTIVITY REQUIREMENT. Must be active in the Organization for a period of at least SIX [6] MONTHS.
  - (4) PROMOTION EVALUATION. Undergo a review board. Must have a positive recommendation from the chief of the command regarding general behavior, participation, activity, attitude, and attendance.
- (B) NEW MEMBERS WHO JOINED BETWEEN ELEVEN AND SEVENTEEN YEARS OF AGE.
- (1) MEMBERSHIP REQUIREMENT. Must be a member in good standing with the Organization.
  - (2) AGE REQUIREMENT. Must be at least ELEVEN [11] YEARS of age, but not yet SEVENTEEN [17] YEARS of age.
  - (3) "DUTY ASSIGNMENT" REQUIREMENT. Choose a department within the Organization in which you are interested "serving" in. Discuss the positions available to you with that department's head.
- (C) SPECIAL PROMOTIONS. The commanding officer or chief of the command as prescribed in §8.2 RMR may grant special promotions.

HISTORY: Effective 01 January 2000 (Supercedes 1999 Edition 3.0). Rank requirements revised.

## §8A.5. PETTY OFFICER SECOND CLASS [PO2].



- (A) STANDARD PROMOTION REQUIREMENTS.
- (1) MEMBERSHIP REQUIREMENT. Must be a member in good standing with the Organization.
  - (2) Must be a member in good standing with the Organization.
  - (3) ACTIVITY REQUIREMENT. Do ONE of the following:
    - (a) Since your last promotion, must be active in the Organization for a period of at least SEVEN -7- MONTHS.
    - (b) Since your last promotion, must be active in the Organization for a period of at least FOUR -4- MONTHS and earn a total of NINETY -90- PROMOTION POINTS.
- (B) SPECIAL PROMOTION. The commanding officer or chief of the command as prescribed in §8.2 RMR may grant special promotions.
- (C) ACADEMIC REQUIREMENT. Must maintain at least a 2.5 GPR in school in order to receive promotion.

U.S.S. MAXIMILLIAN STAR TREK FAN ORGANIZATION REVISED REGULATIONS, BY-LAWS, AND GUIDELINES (2005)

HISTORY: Effective 01 January 2000 (Supercedes 1999 Edition 3.0). Rank requirements revised. Effective this date, because some youth members may be as active as many adult members, youth members under the old requirements did not benefit from promotion points they earned. Keeping in mind that many youths may not be very active for various reasons, the ACTIVITY requirement has been revised to allow for two options: the first being the previous requirement, and the second to provide a shorter time in grade (by around half), but allow one to benefit from promotion points earned. Additionally, it should be noted that academics between the ages of 11 and 17 are critical to a youth's future, and therefore to maintain a responsibility to their schoolwork, promotion will not be granted to any youth who does not meet a minimum grade point average in school.

## §8A.6. PETTY OFFICER FIRST CLASS [PO1].



- (A) REVISED BELOW
- (B) STANDARD PROMOTION REQUIREMENTS.
  - (1) MEMBERSHIP REQUIREMENT. Must be a member in good standing with the Organization.
  - (2) Must be a member in good standing with the Organization.
  - (3) ACTIVITY REQUIREMENT. Do ONE of the following:
    - (a) Since your last promotion, must be active in the Organization for a period of at least SEVEN -7- MONTHS.
    - (b) Since your last promotion, must be active in the Organization for a period of at least FIVE -5- MONTHS and earn a total of ONE HUNDERED AND TEN -110- PROMOTION POINTS.
- (C) SPECIAL PROMOTION. The commanding officer or chief of the command as prescribed in §8.2 RMR may grant special promotions.
- (D) ACADEMIC REQUIREMENT. Must maintain at least a 2.5 GPR in school in order to receive promotion.

## §8A.7. CHIEF PETTY OFFICER [CPO].



- (A) STANDARD PROMOTION REQUIREMENTS.
  - (1) MEMBERSHIP REQUIREMENT. Must be a member in good standing with the Organization.
  - (2) AGE REQUIREMENT. Must be at least ELEVEN -11- years of age, but not yet SEVENTEEN [17] YEARS of age.
  - (3) ACTIVITY REQUIREMENT. Since your last promotion:
    - (a) Earn at lest ONE HUNDRED TWENTY-FIVE [125] PROMOTION POINTS.
    - (b) Must be active in the Organization for a period of at least TEN [10] MONTHS.

U.S.S. MAXIMILLIAN STAR TREK FAN ORGANIZATION REVISED REGULATIONS, BY-LAWS, AND GUIDELINES (2005)

- (4) PROMOTION EVALUATION. Undergo a review board. Must have a positive recommendation from the chief of the command regarding general behavior, participation, level of activity, attitude, and attendance.
- (B) SPECIAL PROMOTION. The commanding officer or chief of the command with the consent of the Commissioner, as prescribed in §8.2 RMR may grant special promotions.
- (C) ACADEMIC REQUIREMENT. Must maintain at least a 2.5 GPR in school in order to receive promotion.

§8A.7.1. COMMAND CHIEF PETTY OFFICER [C/Ch].



- (A) The rank of command chief petty officer cannot be earned. It is a brevet rank unique to the position of chief of the command to which an individual between the ages of THIRTEEN [13] YEARS and SEVENTEEN [17] YEARS is elected or appointed with the consent of the commanding officer and the Commissioner.
- (B) A command chief petty officer fulfills the responsibilities of the chief of the command, as prescribed in §5.3 RMR.
- (C) The member holding this brevet rank, upon leaving the position of chief of the command will be given the permanent rank of CHIEF PETTY OFFICER upon the successful completion of his term, unless overruled by these Regulations.
- (D) Should the chief of the command be relieved resulting from less than honorable circumstances, then he shall return to his original rank and position.
- (E) A command chief petty officer may work for promotion to command senior chief petty officer through the regulations prescribed in §8A.8(A) RMR.
- (F) ACADEMIC REQUIREMENT. Must maintain at least a 2.5 GPR in school in order to receive promotion.

§8A.8. SENIOR CHIEF PETTY OFFICER [SCPO].



- (F) STANDARD PROMOTION REQUIREMENTS.
  - (1) MEMBERSHIP REQUIREMENT. Must be a member in good standing with the Organization.
  - (2) AGE REQUIREMENT. Must be at least ELEVEN [11] YEARS of age, but not yet SEVENTEEN [17] YEARS of age.
  - (3) ACTIVITY REQUIREMENT. Since your last promotion:
    - (a) Earn at least ONE HUNDRED FIFTY [150] PROMOTION POINTS.
    - (b) Must be active in the Organization for at least ELEVEN [11] MONTHS.
  - (4) PROMOTION EVALUATION. Undergo a review board. Must have a positive recommendation from the chief of the command regarding

U.S.S. MAXIMILLIAN STAR TREK FAN ORGANIZATION REVISED REGULATIONS, BY-LAWS, AND GUIDELINES (2005)

general behavior, participation, level of activity, attitude, and attendance.

- (G) SPECIAL PROMOTION. The commanding officer or the chief of the command with the consent of the Commissioner, as prescribed in §8.2 RMR may grant special promotions.
- (H) ACADEMIC REQUIREMENT. Must maintain at least a 2.5 GPR in school in order to receive promotion.

## §8A.8.1. COMMAND SENIOR CHIEF PETTY OFFICER [C/SC].



- (A) STANDARD PROMOTION. Only the member who holds the current rank of command chief petty officer may work towards this rank by fulfilling the requirements prescribed in §8A.8.1(A) RMR.
- (B) APPOINTMENT. Only members who are elected or appointed as chief of the command, who previously held the rank of senior chief petty officer, may be directly appointed to this rank.
- (C) The rank of command senior chief petty officer cannot be otherwise earned. It is a brevet rank unique to the position of chief of the command to which an individual between the ages of THIRTEEN [13] YEARS and SEVENTEEN [17] YEARS is elected or appointed with the approval of the commanding officer and the Commissioner.
- (D) A command senior chief petty officer fulfills the responsibilities of the chief of the command, as prescribed in §5.3 RMR.
- (E) The member holding this brevet rank, upon leaving the position of chief of the command will be given the permanent rank of SENIOR CHIEF PETTY OFFICER upon successful completion of his term, unless otherwise overruled by these Regulations.
- (F) A command senior chief petty officer may work for promotion to command master chief petty officer through the regulations prescribed in §8A.9(A) RMR.
- (G) ACADEMIC REQUIREMENT. Must maintain at least a 2.5 GPR in school in order to receive promotion.

## §8A.9. MASTER CHIEF PETTY OFFICER (MCPO).



- (A) STANDARD PROMOTION.
  - (1) MEMBERSHIP REQUIREMENT. Must be a member in good standing with the Organization.
  - (2) AGE REQUIREMENT. Must be at least ELEVEN [11] YEARS of age, but not yet SEVENTEEN [17] YEARS of age.
  - (3) ACTIVITY REQUIREMENT. Since your last promotion:
    - (a) Earn at least TWO HUNDRED FIFTY [250] PROMOTION POINTS.
    - (b) Must be active in the organization for a period of at least TWELVE [12] MONTHS.

**U.S.S. MAXIMILLIAN STAR TREK FAN ORGANIZATION REVISED REGULATIONS, BY-LAWS, AND GUIDELINES (2005)**

- (4) PROMOTION EVALUATION. Undergo a review board. Must have a positive recommendation from the chief of the command regarding general behavior, participation, level of activity, attitude, and attendance.
- (B) SPECIAL PROMOTION. The commanding officer or the chief of the command with consent of the Commissioner, as prescribed in §8.2 RMR may grant special promotions.
- (C) ACADEMIC REQUIREMENT. Must maintain at least a 2.5 GPR in school in order to receive promotion.

**§ 8A.9.1. COMMAND MASTER CHIEF PETTY OFFICER [C/MC].**



- (A) STANDARD PROMOTION. Only the member currently holding the rank of command senior chief petty officer may work toward this rank by fulfilling the requirements prescribed in §8A.9(A) RMR.
- (B) APPOINTMENT. Only members who are elected or appointed as chief of the command, who previously held the rank of master chief petty officer, may be directly appointed to this rank.
- (C) The rank of command master chief petty officer cannot be otherwise earned. It is a brevet rank unique to the position of the chief of the command to an individual between the ages of THIRTEEN [13] YEARS and SEVENTEEN [17] YEARS is elected or appointed with the approval of the commanding officer and the Commissioner.
- (D) A command master chief petty officer fulfills the responsibilities of the chief of the command, as prescribed in §5.3 RMR.
- (E) The member holding this brevet rank, upon leaving the position of chief of the command, will be given the permanent rank of MASTER CHIEF PETTY OFFICER upon successful completion of his term, unless otherwise overruled by these Regulations.
- (F) ACADEMIC REQUIREMENT. Must maintain at least a 2.5 GPR in school in order to receive promotion.

**§8A.10. CADET FOURTH CLASS [CDT4].**



Any member who is SEVENTEEN [17] YEARS of age shall be appointed as a CADET FOURTH CLASS.

**§8A.11. CADET THIRD CLASS [CDT3].**



U.S.S. MAXIMILLIAN STAR TREK FAN ORGANIZATION REVISED REGULATIONS, BY-LAWS, AND GUIDELINES (2005)

- (A) AGE REQUIREMENT. Members must be SEVENTEEN [17] YEARS of age.
- (B) ACTIVITY REQUIREMENT. Be active as a cadet fourth class for a period of THREE [3] MONTHS.

**§8A.12. CADET SECOND CLASS [CDT2].**



- (A) AGE REQUIREMENT. Members must be SEVENTEEN [17] YEARS of age.
- (B) ACTIVITY REQUIREMENT. Be active as a cadet third class for a period of THREE [3] MONTHS.

**§8A.13. CADET FIRST CLASS [CDT1].**



- (A) AGE REQUIREMENT. Members must be SEVENTEEN [17] YEARS of age.
- (B) ACTIVITY REQUIREMENT. Be active as a cadet second class for a period of THREE [3] MONTHS.

**§8A.14. ACTING ENSIGN [AENS].**



- (A) This rank is awarded by the commanding officer or the Commissioner to any enlisted member who has earned the HONOR AWARD, as prescribed by §8.4(D) RMR.
- (B) Upon the EIGHTEENTH [18] BIRTHDAY of the youth Honor Award recipient, he shall be automatically granted the rank of LIEUTENANT.

**§8A.15. ENSIGN [ENS].**



- (A) Entry-level rank for adult members over EIGHTEEN [18] YEARS of age.
- (B) AUTOMATIC COMMISSIONING OF CADETS.
  - (1) MEMBERSHIP REQUIREMENT. Must be a member in good standing with the Organization.
  - (2) AGE REQUIREMENT. Must be EIGHTEEN [18] YEARS of age.
  - (3) PREVIOUS RANK REQUIREMENT. Must have held one of the following enlisted ranks prior to appointment to the rank of cadet fourth class:
    - (a) PO3- Petty Officer Third Class.

U.S.S. MAXIMILLIAN STAR TREK FAN ORGANIZATION REVISED REGULATIONS, BY-LAWS, AND GUIDELINES (2005)

- (b) PO2- Petty Officer Second Class.
  - (c) PO1- Petty Officer First Class.
  - (d) CPO- Chief Petty Officer.
  - (e) C/Ch- Command Chief Petty Officer.
- (C) SPECIAL YOUTH COMMISSIONINGS. Youth members may be commissioned to this rank under the conditions prescribed in §8.4 RMR.



**§8A.16. LIEUTENANT JUNIOR GRADE [LTJG].**

- (A) STANDARD PROMOTION REQUIREMENTS.
- (1) MEMBERSHIP REQUIREMENT. Must be a member in good standing with the Organization.
  - (2) AGE REQUIREMENT. Must be at least EIGHTEEN [18] YEARS of age.
  - (3) ACTIVITY REQUIREMENT. Since your last promotion:
    - (a) Earn at least SIXTY-EIGHT [68] PROMOTION POINTS.
    - (b) Must be active in the Organization for a period of at least SIX [6] MONTHS.
  - (4) PROMOTION EVALUATION. The Command Staff and member's department officer will review activity and tenure records.
- (B) SPECIAL PROMOTIONS. Special promotions may be granted under the conditions as prescribed in §8.3 RMR.
- (C) U.S. MILITARY SERVICE OFFICERS OR VETERAN OFFICERS. Any U.S. military officer or veteran officer may receive the rank he held in the service upon joining, as specified in §7.3 RMR.
- (D) AUTOMATIC COMMISSIONING OF CADETS.
- (1) AGE REQUIREMENT. Must be at least EIGHTEEN [18] YEARS of age.
  - (2) PREVIOUS RANK REQUIREMENT. Must have held one of the following enlisted ranks prior to appointment to the rank of cadet fourth class:
    - (a) SCPO- Senior Chief Petty Officer.
    - (b) C/SC- Command Senior Chief Petty Officer.
- (E) AUTOMATIC PROMOTIONS/RESERVE RANK PROMOTIONS.
- (1) MEMBERSHIP REQUIREMENT. Be a member in good standing with the Organization.
  - (2) AGE REQUIREMENT. Must be at least EIGHTEEN [18] YEARS of age.
  - (3) TENURE REQUIREMENT. An officer may be automatically promoted to the rank of lieutenant junior grade THREE [3] YEARS after his last promotion with no other requirements.
- (F) SPECIAL YOUTH COMMISSIONINGS. Youth members may be commissioned to this rank under the conditions prescribed in §8.4 RMR.
- (G) RECIPIENT OF THE HONOR AWARD. Ensigns receiving the HONOR AWARD shall automatically be promoted to the rank of lieutenant junior grade.

**§8A.17. LIEUTENANT [LT].**



- (A) STANDARD PROMOTION REQUIREMENT.

**U.S.S. MAXIMILLIAN STAR TREK FAN ORGANIZATION REVISED REGULATIONS, BY-LAWS, AND GUIDELINES (2005)**

- (1) MEMBERSHIP REQUIREMENT. Must be a member in good standing with the Organization.
- (2) AGE REQUIREMENT. Must be at least EIGHTEEN [18] YEARS of age.
- (3) ACTIVITY REQUIREMENT. Since your last promotion:
  - (a) Earn at least ONE HUNDRED [100] PROMOTION POINTS.
  - (b) Must be active in the Organization for a period of at least EIGHT [8] MONTHS.
- (4) PROMOTION EVALUATION. The Command Staff and the member's department officer will review activity and tenure records.
- (B) SPECIAL PROMOTIONS. Special promotions may be granted under the conditions prescribed in §8.3 RMR.
- (C) U.S. MILITARY SERVICE OFFICERS OR VETERAN OFFICERS. Any U.S. military officer or veteran officer may receive the rank he held in the service upon joining, as specified in §7.3 RMR.
- (D) AUTOMATIC COMMISSIONING OF CADETS.
  - (1) MEMBERSHIP REQUIREMENT. Must be a member in good standing with the Organization.
  - (2) AGE REQUIREMENT. Must be at least EIGHTEEN [18] YEARS of age.
  - (3) PREVIOUS RANK REQUIREMENT. Must have held one of the following ranks prior to appointment to the rank of cadet fourth class:
    - (a) MCPO- Master Chief Petty Officer.
    - (b) C/MC- Command Master Chief Petty Officer.
- (E) AUTOMATIC PROMOTIONS/RESERVE RANK PROMOTIONS.
  - (1) MEMBERSHIP REQUIREMENT. Must be a member in good standing with the Organization.
  - (2) AGE REQUIREMENT. Must be at least EIGHTEEN [18] YEARS of age.
  - (3) TENURE REQUIREMENT. An officer may be automatically promoted to the rank of lieutenant THREE [3] YEARS after his last promotion with no other requirements.
- (F) SPECIAL YOUTH COMMISSIONINGS. Youth members may be commissioned to this rank under the conditions prescribed in §8.4 RMR.
- (G) RECIPIENT OF THE HONOR AWARD. Lieutenants junior grade receiving the HONOR AWARD shall automatically be promoted to the commissioned rank of LIEUTENANT.
- (H) APPOINTMENT AS A DEPARTMENT OFFICER. During the probationary period, this promotion shall be a brevet promotion.

**§8A.18. LIEUTENANT COMMANDER [LCDR].**



- (A) STANDARD PROMOTION REQUIREMENTS.
  - (1) MEMBERSHIP REQUIREMENT. Must be a member in good standing with the Organization.
  - (2) AGE REQUIREMENT. Must be at least EIGHTEEN [18] YEARS of age.
  - (3) ACTIVITY REQUIREMENT. Since your last promotion:
    - (a) Earn at least THREE HUNDRED [300] PROMOTION POINTS.
    - (b) Must be active in the Organization for a period of at least TWELVE [12] MONTHS.
  - (4) PROMOTION EVALUATION. The Command Staff and member's department officer will review activity and tenure records.
- (B) SPECIAL PROMOTION. Special promotions may be granted under the conditions prescribed in §8.3 RMR.

**U.S.S. MAXIMILLIAN STAR TREK FAN ORGANIZATION REVISED REGULATIONS, BY-LAWS, AND GUIDELINES (2005)**

- (C) U.S. MILITARY SERVICE OFFICERS OR VETERAN OFFICERS. Any U.S. military officer or veteran officer may receive the rank he held in the service upon joining, as specified in §7.3 RMR.
- (D) AUTOMATIC PROMOTIONS/RESERVE RANK PROMOTIONS.
  - (1) MEMBERSHIP REQUIREMENT. Must be a member in good standing with the Organization.
  - (2) AGE REQUIREMENT. Must be at least EIGHTEEN [18] YEARS of age.
  - (3) TENURE REQUIREMENT. An officer may be automatically promoted to the rank of lieutenant commander THREE [3] YEARS after his last promotion with no other requirements.
- (E) RECIPIENT OF THE HONOR AWARD. Lieutenants receiving the HONOR AWARD shall automatically be promoted to the commissioned rank of LIEUTENANT COMMANDER.
- (F) ELECTION TO POSITION OF FIRST OFFICER. An automatic promotion to the brevet rank of lieutenant commander will be granted, as prescribed in §5.2(L) RMR. All candidates for first officer must also meet the qualifications for the position, as prescribed in §10.1 RMR.

**§8A.19. COMMANDER [CDR].**



- (A) STANDARD PROMOTION REQUIREMENTS.
  - (1) MEMBERSHIP REQUIREMENT. Must be a member in good standing with the Organization.
  - (2) AGE REQUIREMENT. Must be at least EIGHTEEN [18] YEARS of age.
  - (3) ACTIVITY REQUIREMENT. Since your last promotion:
    - (a) Earn at least THREE HUNDRED SEVENTY FIVE [375] PROMOTION POINTS.
    - (b) Must be active in the Organization for a period of at least EIGHTEEN [18] MONTHS.
  - (4) PROMOTION EVALUATION. The Command Staff, Advisory Support Staff, Admiralty Board, and the member's department officer will review activity and tenure records, as well as service history and general attitude. Promotion to commander may be withheld by the Admiralty Board if deemed necessary. Reasons for withholding of rank must be fully documented, and must pertain to significant deficiencies or "black marks" in attitude, service history, even though all other requirements have been met.
- (B) SPECIAL PROMOTIONS. Special promotions may be granted under the conditions prescribed in §8.3 RMR.
- (C) U.S. MILITARY SERVICE OFFICERS OR VETERAN OFFICERS. Any U.S. military officer or veteran officer may receive the rank he held in the service upon joining, as specified in §7.3 RMR.
- (D) AUTOMATIC PROMOTION/RESERVE RANK PROMOTIONS.
  - (1) MEMBERSHIP REQUIREMENT. Must be a member in good standing with the Organization.
  - (2) AGE REQUIREMENT. Be at least EIGHTEEN [18] YEARS of age.
  - (3) TENURE REQUIREMENT. An officer may be automatically promoted to the rank of commander FOUR [4] YEARS after his last promotion with no other requirements.
- (E) HONOR AWARD RECIPIENTS. Lieutenant commanders receiving the HONOR AWARD shall automatically be promoted to the commissioned rank of COMMANDER.

U.S.S. MAXIMILLIAN STAR TREK FAN ORGANIZATION REVISED REGULATIONS, BY-LAWS, AND GUIDELINES (2005)**§8A.20. CAPTAIN [CAPT].**

- (A) STANDARD PROMOTION REQUIREMENTS.
- (1) MEMBERSHIP REQUIREMENT. Must be a member in good standing with the Organization.
  - (2) AGE REQUIREMENT. Must be at least TWENTY-ONE [21] YEARS of age.
  - (3) ACTIVITY REQUIREMENT.
    - (a) Must be active in the Organization for a period of at least FIVE [5] YEARS since your commissioning as an officer, at least TWO [2] YEARS of which the member must have held the rank of COMMANDER, whichever comes later.
    - (b) Must have earned at least EIGHT HUNDRED SIXTY [860] PROMOTION POINTS since your last promotion.
    - (c) Must have served honorably for a period of at least ONE [1] YEAR as a member of the Senior Officers' Staff, Command Staff, or Advisory Support Staff. This may also be applied for time on these staffs while holding ranks lower than commander.
  - (4) PROMOTION EVALUATION. The Command Staff, Advisory Support Staff, and Admiralty Board, and the member's department officer will review activity and tenure records, as well as service history and general attitude. Promotion to commander may be withheld by the Admiralty Board if deemed necessary. Reasons for withholding of rank must be fully documented, and must pertain to significant deficiencies or "black marks" in attitude, service history, even though all other requirements have been met.
- (B) SPECIAL PROMOTIONS. Special promotions may be granted under the conditions prescribed in §8.3 RMR.
- (C) U.S. MILITARY SERVICE OFFICERS OR VETERAN OFFICERS. Any U.S. military officer or veteran officer may receive the rank he held in the service upon joining, as specified in §7.3 RMR.
- (D) RECIPIENT OF THE HONOR AWARD. Commanders receiving the HONOR AWARD shall automatically be promoted to the rank of CAPTAIN.
- (E) ELECTION TO THE POSITION OF COMMANDING OFFICER. Promotions shall be given for this reason as prescribed in §5.1(K) RMR.

**§8A.21. REAR ADMIRAL LOWER HALF [RDML].**

- (A) STANDARD PROMOTION REQUIREMENTS.
- (1) MEMBERSHIP REQUIREMENT. Must be a member in good standing with the Organization.
  - (2) AGE REQUIREMENT. Must be at least TWENTY-THREE [23] YEARS of age.
  - (3) ACTIVITY REQUIREMENT. Since your last promotion:
    - (a) Earn at least ONE THOUSAND [1000] PROMOTION POINTS.
    - (b) Must be active in the Organization for a period of at least SEVEN [7] YEARS since commissioning as an officer, at least

U.S.S. MAXIMILLIAN STAR TREK FAN ORGANIZATION REVISED REGULATIONS, BY-LAWS, AND GUIDELINES (2005)

- TWO [2] YEARS of which you must have held the rank of CAPTAIN, whichever comes later.
- (c) Do ONE of the following:
- [1] Serve as commanding officer for at least TWO -2- YEARS.
  - [2] Serve as first officer for a period of at least THREE -3- YEARS, attain the rank of captain, and have served as acting commanding officer for a period of not less than FIVE -5- MONTHS. Tenure as acting commanding officer does not necessarily have to be consecutive.
  - [3] Serve as chief medical officer for a period of at least THREE -3- YEARS, and, while chief medical officer, obtain at least Red Cross certification in emergency first aid.
- (d) STANDARD QUALIFICATIONS. Standard qualifications are prescribed in §3.4 RMR.
- (4) PROMOTION EVALUATION. The Admiralty Board shall review all records, as well as service history and general attitude. Promotion to commander may be withheld by the Admiralty Board if deemed necessary. Reasons for withholding of rank must be fully documented, and must pertain to significant deficiencies or "black marks" in attitude, service history, even though all other requirements have been met.
- (B) SPECIAL QUALIFICATIONS. Special qualifications for this rank are prescribed in §3.4(F) RMR.
- (C) SPECIAL PROMOTIONS. Special promotions to this rank can only be approved as prescribed in §3.4(F)(3) RMR, §8.5 RMR, and §8.6 RMR.
- (D) RECIPIENT OF THE HONOR AWARD. Captains receiving the HONOR AWARD shall automatically be promoted to the rank of REAR ADMIRAL LOWER HALF.

**§8A.22. REAR ADMIRAL [RADM].**

- (A) STANDARD PROMOTION REQUIREMENTS.
- (1) MEMBERSHIP REQUIREMENT. Must be a member in good standing with the Organization.
  - (2) AGE REQUIREMENT. Must be at least TWENTY-THREE [23] YEARS of age.
  - (3) ACTIVITY REQUIREMENT. Since your last promotion, must be active in the Organization for a period of TWO [2] YEARS.
  - (4) PROMOTION EVALUATION. The Admiralty Board shall review all records, as well as service history and general attitude. Promotion to commander may be withheld by the Admiralty Board if deemed necessary. Reasons for withholding of rank must be fully documented, and must pertain to significant deficiencies or "black marks" in attitude, service history, even though all other requirements have been met.
- (B) SPECIAL PROMOTIONS. Special promotions to this rank are as prescribed in §3.4(F)(3) RMR, and §8.5 RMR.
- (C) SPECIAL QUALIFICATIONS. Special qualifications for this rank are prescribed in §3.4(F) RMR.

U.S.S. MAXIMILLIAN STAR TREK FAN ORGANIZATION REVISED REGULATIONS, BY-LAWS, AND GUIDELINES (2005)

- (D) RECIPIENTS OF THE HONOR AWARD. Rear admirals lower half receiving the HONOR AWARD shall automatically be promoted to the commissioned rank of REAR ADMIRAL.

**§8A.23. VICE ADMIRAL [VADM].**



- (A) STANDARD PROMOTION REQUIREMENTS.
- (1) Must be approved by the Commissioner for promotion.
  - (2) MEMBERSHIP REQUIREMENT. Must be a member in good standing with the Organization.
  - (3) AGE REQUIREMENT. Must be at least TWENTY-THREE [23] YEARS of age.
  - (4) ACTIVITY REQUIREMENT. Since your last promotion, must be active in the Organization for a period of at least TWO [2] YEARS, SIX [6] MONTHS.
  - (5) PROMOTION EVALUATION. The Commissioner shall review all records, as well as service history and general attitude. Promotion to commander may be withheld by the Admiralty Board if deemed necessary. Reasons for withholding of rank must be fully documented, and must pertain to significant deficiencies or "black marks" in attitude, service history, even though all other requirements have been met.
- (B) SPECIAL PROMOTIONS. Special promotions to this rank can only be approved as prescribed in §3.4(F)(3) RMR, and §8.5 RMR.
- (C) SPECIAL QUALIFICATIONS. Special qualifications for this rank are as prescribed in §3.4 RMR.
- (D) RECIPIENTS OF THE HONOR AWARD. Rear admirals receiving the HONOR AWARD shall automatically be promoted to the commissioned rank of VICE ADMIRAL.

**§8A.24. ADMIRAL [ADM].**



- (A) STANDARD PROMOTION REQUIREMENTS.
- (1) Must be approved by the Commissioner for promotion.
  - (2) MEMBERSHIP REQUIREMENT. Must be a member in good standing with the Organization.
  - (3) AGE REQUIREMENT. Must be at least TWENTY-THREE [23] YEARS of age.
  - (4) ACTIVITY REQUIREMENT. Since your last promotion, must be active in the Organization for a period of at least THREE [3] YEARS.
  - (5) PROMOTION EVALUATION. The Commissioner shall review all records, as well as service history and general attitude. Promotion to commander may be withheld by the Admiralty Board if deemed necessary. Reasons for withholding of rank must be fully documented, and must pertain to significant deficiencies or "black marks" in attitude, service history, even though all other requirements have been met.

U.S.S. MAXIMILLIAN STAR TREK FAN ORGANIZATION REVISED REGULATIONS, BY-LAWS, AND GUIDELINES (2005)

- (B) SPECIAL PROMOTIONS. Special promotions to this are as prescribed in §3.4(F)(3) RMR, and §8.5 RMR.
- (C) SPECIAL QUALIFICATIONS. Special qualifications for this rank are prescribed in §3.4 RMR.
- (D) RECIPIENTS OF THE HONOR AWARD. Vice admirals receiving the HONOR AWARD shall automatically be promoted to the commissioned rank of ADMIRAL.

§8A.25. SENIOR ADMIRAL [SADM]. **RETIRED – FEB 2001**



- (A) Must be approved by the Commissioner for promotion.
- (B) MEMBERSHIP REQUIREMENT. Must be a member in good standing with the Organization.
- (C) AGE REQUIREMENT. Must be at least TWENTY-THREE [23] YEARS of age.
- (D) ACTIVITY REQUIREMENT. Must serve at least THREE [3] YEARS, SIX [6] MONTHS as an ADMIRAL with conspicuous service to the Organization.
- (E) RECOMMENDATION REQUIREMENT. Receive at least THREE [3] UNSOLICITED RECOMMENDATIONS for promotion to the rank of senior admiral from any officer ranking commander and above. Any candidate for this rank must be unaware that he is being recommended and considered. There is no way one can work to earn this rank. All recommendations are to be sent to the Commissioner.
- (F) Be selected for promotion to the rank of senior admiral by the Commissioner. It should be noted that if an officer holds the rank of senior admiral, that rank is a lifetime rank, and cannot be revoked while a member. Any officer with this rank outranks any flag officer with the exception of flag officers promoted to senior admiral before him, or the Commissioner, who holds the special flag rank of founding admiral.

HISTORY: In February 2001, Admiral Matt Morris, with the consent of the IG, retired the rank of Senior Admiral in honor of the only member of the ship to receive it, Robert S. Lyon. This rank can no longer be attained in this organization.

## CHAPTER 9

## ELECTION PROCEDURE FOR THE COMMANDING OFFICER, FIRST OFFICER, AND COMMAND STAFF

### §9.1. QUALIFICATIONS FOR COMMANDING OFFICER, FIRST OFFICER, AND COMMAND STAFF.

- (A) AGE REQUIREMENT.
  - (1) Must be at least TWENTY-ONE [21] YEARS of age for the following positions:
    - (a) Commanding Officer.
    - (b) First Officer.
    - (c) Purser.
  - (2) Must be at least EIGHTEEN [18] YEARS of age for the following positions:
    - (a) Records Officer.
- (B) Must be a cadet or a commissioned officer aboard the Maximillian for a period of at least ONE [1] YEAR.
- (C) Must have at least THREE [3] NOMINATIONS from the general membership to participate in election.
- (D) Experience as a Department Officer, member of the Command Staff, Command Support Staff, or First Officer is strongly recommended.
- (E) Must demonstrate the following:
  - (1) A high degree of dedication to the Organization.
  - (2) A high level of responsibility.
  - (3) Good leadership skills.
  - (4) Good interpersonal skills.
  - (5) Good communication skills.
- (F) Must not hold an active duty dual membership with another Star Trek fan association, in accordance to §2.5 RMR.

### §9.2. FREQUENCY OF ELECTIONS.

- (A) The Commanding Officer, First Officer, and Command Staff shall be elected by the general membership by majority vote, using secret ballot.
- (B) Elections are held once every TWO [2] YEARS during the JANUARY meeting, beginning with January 1998.
- (C) The commanding officer, first officer, and Command Staff members may run indefinitely, so long as they have the approval of the Commissioner. A two-year term is short enough to help avoid "burn-out", and provides an acceptable out for members who might experience after serving for a term.

### §9.3. ELECTION SCHEDULE AND PROCEDURE.

- (A) NOMINATING AND APPROVAL OF CANDIDATES.
  - (1) Nominations and approval of candidates running for office shall be done during the SEPTEMBER MEETING prior to the election, beginning in September 1997. Elected positions include:
    - (a) Commanding Officer.
    - (b) First Officer.
    - (c) Records Officer.

U.S.S. MAXIMILLIAN STAR TREK FAN ORGANIZATION REVISED REGULATIONS, BY-LAWS, AND GUIDELINES (2005)

- (d) Purser.
  - (2) To become a candidate participating in the election, one must have at least THREE [3] NOMINATIONS from the general membership.
  - (3) General members are restricted to nominating only ONE [1] MEMBER PER ELECTED POSITION.
- (B) CAMPAIGNS.
- (1) Campaigns begin immediately following the selection of candidates for office.
  - (2) A written campaign article from each candidate is required to be published in the OCTOBER edition of The Mighty Max, beginning with October 1997. It is MANDATORY to publish this article in The Mighty Max. Failure to do so shall result in disqualification from candidacy. This article shall include, but not limited to the following:
    - (a) Goals and agenda of the candidate.
    - (b) Past skills and experience relevant to the position.
    - (c) Reasons he should be considered for the position.
  - (3) A campaign speech will be made by each candidate during the NOVEMBER meeting, beginning with November 1997, covering information as prescribed in §10.3(B)(2) RMR. The campaign speech is also MANDATORY to remain eligible for the election.
    - (a) If for any reason a candidate cannot make it to the meeting in November for the speech, the Admiralty Board must be contacted immediately to make arrangements.
    - (b) Failure to contact the Admiralty Board and being absent at this meeting shall result in the candidate's immediate disqualification from office for the upcoming term.
  - (4) Any member who withdraws from the campaign forfeits the right to re-enter during the current election.
- (C) ELECTIONS.
- (1) Elections shall be held during the JANUARY MEETING, beginning with January, 1998. The procedure of voting shall be repeated four times, one for each office up for vote. Positions shall be voted upon in the following order:
    - (a) Commanding Officer.
    - (b) First Officer.
    - (c) Records Officer.
    - (d) Purser.
  - (2) Elections shall be presided over by the senior-most flag officer present, unless said officer is running for a shipboard position. No member who is currently running for office shall participate in the election oversight procedure.
  - (3) The election board shall consist of a counter and a verifier. These individuals should be the two highest-ranking members not participating in the election as a candidate. The highest-ranking officer of these two waives his right to vote in the election, and shall remain neutral throughout the entire election process.
  - (4) Elections shall be held by secret ballot.
  - (5) Candidates may vote as any other crewmember.
  - (6) The candidate with the most votes in his favor shall be declared winner of the election for his office.
  - (7) In the event of a tie, a vote shall be taken among the existing Command Staff, Advisory Support Staff, and Admiralty Board, with the exception of the counter, verifier, and candidates who made the tie.

U.S.S. MAXIMILLIAN STAR TREK FAN ORGANIZATION REVISED REGULATIONS, BY-LAWS, AND GUIDELINES (2005)

- (8) Any necessary promotions shall take place after a winner is declared.
- (D) TRANSFER OF COMMAND.
- (1) Transfer of all command records shall take place during the month of FEBRUARY after the election, beginning with February 1998. This will also prepare the incoming officers prepare for command by March.
- (2) The actual change of command will take place during the month of MARCH after the election, at which time the incoming command staff shall assume full command of the ship.
- (E) OATH OF OFFICE.
- (1) Upon taking office, the new Command Staff shall take the Oath of Office, pledging his service for the good of the Organization.
- (2) The Oath of Office may be administered by any one of the following:
- (a) The former Commanding Officer.
- (b) A member of the Advisory Support Staff.
- (c) A member of the Admiralty Board.
- (d) The Commissioner.
- (3) The Oath of Office reads as follows:

" I, (candidate's name),  
 HAVING BEEN ELECTED (appointed)  
 TO THE COMMAND STAFF (or position) OF THE U.S.S. MAXIMILLIAN,  
 DO SOLEMNLY SWEAR (or affirm)  
 THAT I WILL SUPPORT THE REGULATIONS,  
 BY-LAWS, AND GUIDELINES OF THE MAXIMILLIAN,  
 THAT I WILL BEAR TRUE FAITH AND ALLEGIANCE TO THE SAME,  
 AND TO THE MEMBERSHIP THEREOF;  
 THAT I TAKE THIS OBLIGATION FREELY  
 WITHOUT ANY MENTAL RESERVATION  
 OR PURPOSE OF SUBVERSION;  
 AND THAT I WILL WELL AND FAITHFULLY  
 DISCHARGE THE DUTIES OF THE OFFICE  
 UPON WHICH I AM ABOUT TO ENTER."

## §9.4. ELIGIBLE VOTERS FOR THE ELECTION.

- (A) UNDER NO CIRCUMSTANCE shall the officer serving as counter cast a vote for the election.
- (B) ONLY PAID ACTIVE DUTY MEMBERS IN GOOD STANDING WITH THE ORGANIZATION who joined prior to the nomination process that takes place the September before the election shall participate in voting in the election.

U.S.S. MAXIMILLIAN STAR TREK FAN ORGANIZATION REVISED REGULATIONS, BY-LAWS, AND GUIDELINES (2005)

- (C) Active Duty Members MUST BE PRESENT to vote, UNLESS otherwise arranged with the Commissioner, Deputy Commissioner, or Inspector General.

## CHAPTER 10

## CAPTAIN'S MAST PROCEDURES

## §10.1. GENERAL.

The Captain's Mast is intended to be the last resort in solving any serious problem that might arise among the members of this Organization.

- (A) In minor cases, the Captain's Mast procedures will be preceded by:
  - (1) A verbal reprimand on the first offense.
  - (2) A written reprimand on the second offense. The reprimand shall appear in the offender's permanent file.
- (B) In MAJOR, more serious cases, the Board of Inquiry and Captain's Mast procedures may be directly executed without verbal or written reprimands.
- (C) Appeal to a Captain's Mast may be made to the ship's Inspector General (IG). The Inspector General is the flag officer charged with settling disputes which are appealed, or cases which require an admiralty judicial review.
  - (1) Both the Commanding Officer and the member making an appeal may be required to provide written and verbal testimony to the IG.
  - (2) It is assumed that the commanding officer made a correct judgment, however, it must be proven beyond a shadow of a doubt that the commanding officer's decision was erroneous for a captain's mast decision to be overturned.
  - (3) Because a member makes an appeal to the IG doesn't mean that the member making the appeal should expect the commanding officer's decision to be overturned.
  - (4) The IG may consult the Admiralty Board in especially difficult cases.
  - (5) In cases of appeal, the IG's judgment is considered final.

## §10.2. DEFINITIONS.

- (A) A "Legal Order" is an order given by an officer to a subordinate member concerning matters regarding the Organization only. This does not include private life, or financial matters, nor shall it compel a member to violate state and federal law; but does include anything that might represent the Organization as a whole.
- (B) "Gross Insubordination" is where a member continuously disobeys a superior officer's legal order without good reason; displays blatant disrespect toward a superior officer.
- (C) "Subversion" is a deliberate action or actions intended for the sole purpose to sabotage or destroy the smooth operation and/or morale of the ship and the morale of the members thereof.
- (D) "Abandonment of post" refers to leaving an assigned station without permission from proper authority. This generally applies to conventions and shows where the crewmembers work security or perform some other function for a show or program.

U.S.S. MAXIMILLIAN STAR TREK FAN ORGANIZATION REVISED REGULATIONS, BY-LAWS, AND GUIDELINES (2005)

## §10.3. BOARD OF INQUIRY.

- (A) In the event that a member violates Maximillian regulations, disobeying a legal order from his superior officer(s), including the Section, Department, First Officer, Commanding Officer, or Flag Officer; a board of inquiry may be convened.
- (B) A Board of Inquiry shall consist of the following members:
- (1) The Commanding Officer. The Commanding Officer shall be present to observe the proceedings so that he is familiar with the case in the event Captain's Mast is found to be necessary.
  - (2) The First Officer. The first officer presides over the board.
  - (3) Department officer of the individual concerned. If the member in question is a department officer or Command Staff officer, then a member from the Advisory Support Staff or a fellow department officer shall attend in his place.
  - (4) The J.A.G. Officer. The J.A.G. officer shall serve as the Ship's Prosecuting Officer, and shall present the case of the Organization.
  - (5) The Defending Officer. This officer is optional at the discretion of the Defendant.
- (C) In the case of the J.A.G. Officer, the IG will appoint one with the consultation of the Command staff and Admiralty board.
- (D) Before any proceedings begin, the defendant is asked if he wishes to have the right of counsel.
- (1) If he wishes this right, procedures for the Board of Inquiry shall be agreed upon by both parties.
    - (a) Counsel may be any officer of the Defendant's choice, aside from Board of Inquiry members and the Commissioner and Inspector General.
    - (b) It is strongly recommended that counsel has experience in the Organization, generally, an officer of senior or command grade rank is recommended.
  - (2) If the defendant waives this right, the Board of Inquiry proceedings may continue without further delay.
- (E) The Board of Inquiry determines whether or not Captain's Mast procedures are necessary and required.
- (1) This is a period mainly for the board to gather information on the case, not to form judgments.
  - (2) If Captain's Mast is found to be necessary, the Board of Inquiry must determine the charges preferred against the Defendant.
    - (a) A time and place is agreed upon by both parties for Captain's Mast proceedings.
    - (b) If the defendant refuses to agree upon a time and place for the Board of Inquiry, then the defendant is informed that summary judgment may be passed at that time.
    - (c) The Defendant may demand immediate Captain's Mast, meaning that the mandatory ONE [1] WEEK time period between Board of Inquiry and Captain's Mast, as prescribed in §11.4(A)(1) RMR is summarily waived, however this is not generally recommended.
    - (d) Immediate Captain's Mast may not be convened without consent of the Defendant. The one-week period is intended to allow the Defendant to build his case.
  - (3) If Captain's Mast is found to be unnecessary, recommendations may be made to prevent the events leading to a Board of Inquiry from

U.S.S. MAXIMILLIAN STAR TREK FAN ORGANIZATION REVISED REGULATIONS, BY-LAWS, AND GUIDELINES (2005)

happening again. The member is reinstated to his regular duties, if he were relieved.

- (F) Failure for the defendant to show for Board of Inquiry proceedings may result in an automatic recommendation for Captain's Mast.
- (G) It is the responsibility of the Defendant to see that his counsel is available to appear for the agreed upon date. If his counsel does not show, his right to counsel for the Board of Inquiry is waived.
- (H) No discussion of any detail covered in the Board of Inquiry may be discussed with the General Membership not involved in the incident.

HISTORY: Effective 01 January 2000 (Supercedes 1999 Edition 3.0). To help insure that these very unpleasant, very unfortunate procedures are as fair to all members concerned. Historically, these regulations had been the most difficult to write, and though they may not be perfect, or please everyone, they are written in an attempt to be as fair as possible. Consequently, in this edition, they are lengthened and revised to provide as fair of treatment as possible.

#### §10.4. CAPTAIN'S MAST PROCEDURES.

- (A) Captain's Mast may be convened ONLY upon the recommendation of a Board of Inquiry.
  - (1) The Captain's Mast shall not convene any time earlier than ONE [1] WEEK after the Board of Inquiry makes the recommendation in favor of Mast proceedings. This allows both sides to build a sufficient case.
  - (2) Time and location of the Mast shall be made agreed upon by both parties, and all members involved (including witnesses).
  - (3) The Defendant has right to counsel by an available officer of his choice, excluding the Commissioner, and members of the Captain's Mast.
  - (4) It is the responsibility for the Defendant to be sure that if he does have counsel, that officer be available to appear at the Captain's Mast proceedings. If the defendant's counsel fails to appear, his right to counsel is waived.
- (B) Failure of the defendant to show for Captain's Mast proceedings will result in Summary Judgment, in favor of the ship's case.
- (C) Captain's Mast procedures may be conducted in serious cases of the following:
  - (1) Gross insubordination.
  - (2) Conduct unbecoming of an officer, petty officer, or crewman.
  - (3) Behavior undermining the well being of any Organization, including the Maximillian.
  - (4) Serious breach of privacy against fellow members of the Organization, including, but not limited to illegal disclosure of phone numbers and addresses. Unauthorized release of "confidential" information.
  - (5) Harassment.
  - (6) Subversion or any attempt or act to destroy or seriously undermine the smooth operation and morale of any Organization, including the Maximillian.
  - (7) Misuse of ship's funds.

**U.S.S. MAXIMILLIAN STAR TREK FAN ORGANIZATION REVISED REGULATIONS, BY-LAWS, AND GUIDELINES (2005)**

- (A) The Captain's Mast board consists of the same members as in the Board of Inquiry (§11.3(B) RMR). The only difference is that here, the commanding officer presides.
- (B) Presentation of charges shall be made at the Mast, followed by the defendant entering his plea.
- (C) The ship makes its case against the defendant. Evidence is presented and witnesses are called and cross-examined (when necessary).
- (D) The defendant makes his case in his defense. Evidence is presented and witnesses are called and cross-examined (when necessary).
- (E) IN MINOR CASES, verdict shall be arrived at by TWO-THIRDS (2/3) MAJORITY VOTE by the Board Members.
- (F) IN MAJOR CASES, verdict shall be arrived at by the Commanding Officer with the advice of the Board of Inquiry.
- (G) Once a verdict has been issued, the defendant can make ONE appeal to the IG. No appeal shall be made to the Advisory Support Staff or the Admiralty Board. The IG can refuse the appeal or review the evidence.
- (H) If the IG decides to review the case, it is expected that the IG will consult with all parties concerning the evidence in order to make an informed decision. The IG's ruling must be written and distributed to all parties involved. The IG's ruling is final and not subject to any further appeals or recourse.

**§10.5. PENALTIES ADMINISTERED AT CAPTAIN'S MAST.**

Penalties include, but are not limited to ONE OR MORE of the following:

- (A) Reduction in rate or rank. This shall always be considered a last resort option. A maximum of two grades reduction in rank may be made without consent of the Commissioner.
- (B) Loss of position.
- (C) Void of promotion points already earned toward next rate or rank.

**§10.6. REQUEST FOR IMMEDIATE RESIGNATION OF OFFENDER.**

- (A) In the most extreme and unfortunate event that an offense is serious enough to expel a member from the Organization, a majority vote of the general membership must be taken to request his/her immediate resignation from the membership.
- (B) All aspects of the case must be presented to make a fair judgment on the issue.
- (C) Proven cases of subversion or attempted subversion against the proper authority of the Maximillian shall require a mandatory request for resignation.

## CHAPTER 11

## CUSTOMS AND COURTESIES

## §11.1. GENERAL.

- (A) Like rank, customs and courtesies are a form of respect given to fellow members for their time and activities with the Organization. Customs and courtesies can often be used outside of role-play and ceremonial situations, however it is not generally expected. When it is used, it should be used correctly.
- (B) Customs and courtesy are expected during the following situations:
  - (1) Ceremonial events.
  - (2) Role-play situations.
  - (3) Work at conventions or working in places where the Maximillian interacts with the public.
- (C) Outside these situations, the use of customs and courtesy is optional to the individual member.

## §11.2. ADDRESSING STARFLEET OFFICERS.

- (A) Officers are always addressed and referred to by their title or rank in the manner as follows:
  - (1) Crewmen Recruits/Apprentices, and standard crewmen are referred to as "Crewmen".
  - (2) Petty Officers Third, Second and First Classes are referred to as "Petty Officer."
  - (3) Chief Petty Officers are referred to as "Chief".
  - (4) Command Chief Petty Officers are referred to as "Command Chief".
  - (5) Senior Chief Petty Officers are referred to as "Senior Chief".
  - (6) Command Senior Chiefs are referred to as "Command Senior Chief".
  - (7) Master Chiefs are referred to as "Master Chief".
  - (8) Command Master Chiefs are referred to as "Command Master Chief".
  - (9) Cadets are referred to as "Cadet", "Mister," or "Miss".
  - (10) Ensigns are referred to as "Ensign".
  - (11) Lieutenant (JG)s and full Lieutenants are referred to as "Lieutenant".
  - (12) Lieutenant Commanders and Commanders are referred to as "Commander".
  - (13) Captains are referred to as "Captain".
  - (14) Flag officers are referred to as "Admiral."
- (B) If several officers of the same rank are together, it is proper to use both title and name, such as "Admiral Lyon," or "Commander Stephenson" to avoid confusion.
- (C) Male superior officers may be referred to as "Sir". Female superior officers may be referred to as "Ma'am".

## §11.3. ADDRESSING COMMANDING OFFICERS AND FIRST OFFICERS.

- (A) By tradition, the commanding officer of any ship or station, no matter what his rank, is addressed and referred to as "Captain".
- (B) A flag officer holding the position of commanding officer may also be referred to by the crew as "captain," however, at that flag officer's discretion, he may also be referred to as "commodore" or "admiral."

U.S.S. MAXIMILLIAN STAR TREK FAN ORGANIZATION REVISED REGULATIONS, BY-LAWS, AND GUIDELINES (2005)

- (C) The first officer, no matter what his rank, is addressed and referred to as "Commander". Other captains or commanders in the same command should be addressed by rank and name.

HISTORY: Effective 01 January 2000 (Supercedes 1999 Edition 3.0). Flag officers assigned to command Maximillian may have a choice in their preference as to what they are referred to.

**§11.4. ADDRESSING MEDICAL PERSONNEL AND SHIP'S COUNSELORS.**

- (A) An officer of the Medical Department is addressed and referred to by rank, or as "Doctor."
- (B) A Ship's Counselor is addressed and referred to by rank, or as "Counselor".
- (C) A nurse in the Medical Department is addressed and referred to by rank, or as "Nurse."

**§11.5. REPEALED.**

HISTORY: Effective 01 January 1999 (Supercedes 1998 Edition 2.0). In the opinion of the Commissioner, the subject of addressing enlisted members, petty officers, and chief petty officers were sufficiently covered in §12.1 RMR, and that this regulation would be simply unnecessary redundancy.

**§11.6. INTRODUCTIONS.**

In most cases, rank establishes the order of introduction. Introduce junior to senior, regardless of either one's sex.

**§11.7. REPEALED.**

HISTORY: Effective 01 January 1999 (Supercedes 1998 Edition 2.0). The Ceremonial Honor Guard is rarely used, certainly not sufficiently enough (or significant enough) to mention here in these regulations. If needed for future use, please refer to the 1998 edition.